



# Buckeye Valley Fire District PSPRS Board

Gary Benson – Chairman, Kevin Lindley – Local Member, Matt Delph – Local Member,  
Murel Stephens – Citizen, William Milbourn – Citizen Member  
Liz Delara – PSPRS Board Secretary

## MINUTES OF THE PSPRS BOARD MEETING February 27<sup>th</sup>, 2023

Buckeye Valley Fire District Public Safety Personnel Retirement System Governing Board held a meeting open to the public on **February 27<sup>th</sup>, 2023**, began at **5:00 P.M.** at Administration Office located at:

6213 S. Miller Rd. Ste. 112, Buckeye AZ 85326.

1. **CALL TO ORDER AT 5:15pm by Board Chair G. Benson**

2. **Roll Call** (one or more Board Members may attend via phone)

Gary Benson, Board Chairman	<b>PRESENT</b>
Matt Delph, Elected Member	<b>Teleconference</b>
Kevin Lindley, Elected Member	<b>PRESENT</b>
Murel Stephens, Citizen Member	<b>PRESENT AT 5:28pm</b>
William Milbourn, Citizen Member	<b>PRESENT</b>

Liz DeLara-S - Board Secretary	<b>PRESENT</b>
Cynthia Kelley – Ryan Rapp, Underwood, and Pacheco	<b>Teleconference</b> -exited meeting at 5:43pm after New Business.

3. PLEDGE OF ALLEGIANCE **led by Board Chair G. Benson**

4. CALL TO THE PUBLIC **NO PUBLIC PRESENT**

This is the time for the public to comment. Individuals requesting to address the Board will be limited to 3 minutes to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-43.1.01 (H), action taken because of public comment will be limited to directing Staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

5. MINUTES

- a. Motion by B. Milbourn, 2<sup>nd</sup> by M. Delph to approve the minutes of the September 15<sup>th</sup>, 2022, PSPRS Local Board Meeting. Board G. Benson abstains from action, new Board Chair absent at the time of said meeting. Board Member Stephens was not present at the time of this action item. **Motion carried 3 yay – 1 abstain-1 absent-0 Nay.**

6. EXECUTIVE SESSION **At 5:18p, motioned by G. Benson, 2<sup>nd</sup> by M. Delph to move into Executive Session. Motion carried 4 yay-1 Absent- 0 Nay,**

Notice is hereby given that at any time during this meeting, the PSPRS Board may make a motion to recess into Executive Session for discussions with all reasonably necessary Fire District Staff, to discuss and consult with attorneys and representatives of the public body for legal advice and to discuss confidential records pursuant to A.R.S. §38-431.03(A)(1) and (A)(2) - (A)(4).

- a. Review of application and medical report regarding FF/EMT Lauren Hoffarth for the PSPRS Accidental Disability Retirement application submitted.
- b. Discussion and review of FF/EMT Dylan Walker's medical clearance results for the approval into Public Safety Personnel Retirement System.
- c. Discussion and review of FF/EMT Garhett Tramp's medical clearance results for the approval into Public Safety Personnel Retirement System.

**\*Board Member M. Stephens entered Exec. Session at 5:28pm**

**Motion by M. Stephens, 2<sup>nd</sup> by G. Benson to exit Exec. Session and enter Regular Business Session at 5:36pm. Motion carried 5 yay-0 Nay**

7. NEW BUSINESS

- a. Motion by M. Stephens, 2<sup>nd</sup> by B. Milbourn to adopt PSPRS Model Rules of Local Board Procedure, revised by PSPRS December 22<sup>nd</sup>, 2021. Previously adopted in February 24<sup>th</sup>, 2022 during the tenure of former Board Chair that resigned the position in December 20<sup>th</sup>, 2022.  
**Motion carried 5 yay-0 Nay.**
- b. Motion by K. Lindley, 2<sup>nd</sup> by G. Benson to accept application submitted by FF/EMT Lauren Hoffarth for the PSPRS Accidental Disability Retirement with the recommendation of an Independent Medical Evaluation (IME). Board Member M. Delph abstains from vote due to not having access to medical records presented in Executive Session. **Motion carried 4 yay-1 abstain-0 Nay.**
- c. Motion by B. Milbourn, 2<sup>nd</sup> by M. Stephens to approve new employee, FF/EMT Dylan Walker's to the PSPRS, based on qualifying medical information noting the pre-existing medical conditions. Board Member M. Delph abstains from vote due to not having access to medical records presented in Executive Session. **Motion carried 4 yay-1 abstain-0 Nay.**
- d. Item tabled for new employee, FF/EMT Garhett Tramp's to the PSPRS, based on no medical records provided at the time of meeting.

e. GENERAL UPDATES:

- PSPRS Conference March 1<sup>st</sup>, 2023 canceled

f. BOARD MEMBER COMMENTS

ADJOURN

Motion by M. Stephens, 2<sup>nd</sup> by K. Lindley to adjourn meeting at 5:57pm. Motion carried 5 yay – 0 Nay