



**ARIZONA FIRE & MEDICAL AUTHORITY  
BUDGET AND FINANCE COMMITTEE  
MEETING MINUTES**

**Tuesday, March 21, 2023**

**MINUTES**

**1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Committee Chairman Sambol called the meeting to order on Tuesday, March 21, 2023, at 10:09 a.m. at the **Arizona Fire & Medical Authority Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona 85375. The meeting was held in person and virtually.**

Members Present: Committee Chairman Tony Sambol, Committee Members Gary Benson and John Crawford

Members Absent: None

**2. REGULAR BUSINESS**

**A. Approve Budget & Finance Committee Meeting Minutes of February 21, 2023.**

**Committee Member Benson moved that the Budget & Finance Committee Meeting Minutes of February 21, 2023, be approved. Committee Member Crawford seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Benson, Crawford, Sambol

NAYS: None

ABSENT: None

**B. Review South County Fire & Medical District, North County Fire & Medical District, and the Arizona Fire & Medical Authority Financial Reports for February 2023.**

Finance Director Chitwood presented the South County Fire & Medical District, the North County Fire & Medical District and the Arizona Fire & Medical Authority financial reports for February 2023, and answered all questions from Board Members.

Committee Chairman Sambol opened the floor for public comment.

North County Fire & Medical District Board Member David Wilson stated that it would be helpful to include a reporting on the proportion of capital funds associated with each

member district, as well as the proportion of revenue from each member district.

**Committee Member Benson moved that the Budget & Finance Committee recommend the South County Fire & Medical District, the North County Fire & Medical District, and the Arizona Fire & Medical Authority Governing Boards approve the Financial Reports for February 2023. Committee Member Crawford seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Benson, Crawford, Sambol  
NAYS: None  
ABSENT: None

C. Receive update on Fiscal Year 2023/24 budget development process.

Finance Director Chitwood presented an update on the Fiscal Year 2023/24 budget development and reported that due to a software error by Maricopa County, the Net Assessed Valuations for each member district were revised. The North County Fire & Medical District is reflecting a \$5 million reduction, and both the South County Fire & Medical District and the Buckeye Valley Fire District are both reflecting less than \$1 million reductions. The Finance Division will be providing further updates on this change and how it impacts revenue totals at the Governing Board meeting on March 28, 2023.

D. Receive status update on grants awarded, grant applications submitted and current grant opportunities.

Administrative Director Dusty Christopherson provided an update to the Governing Board on the existing and planned grant applications and answered all questions from Board Members.

E. Approve Budget & Finance Committee Meeting Schedule for the remainder of calendar year 2023.

Administrative Director Christopherson presented the updated Committee meeting schedule noting that this item is coming forward as Staff was directed at the Governing Board Retreat on February 25, 2023. This updated meeting schedule reflects the Budget & Finance Committee moving its regularly scheduled meeting to the 2<sup>nd</sup> Tuesday of each month at 10:00 a.m.

**Committee Member Benson moved that the Budget & Finance Committee approve the regular meeting schedule as presented for the remainder of calendar year 2023. Committee Member Crawford seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Benson, Crawford, Sambol  
NAYS: None

ABSENT: None

**3. SUGGESTED ITEMS FOR FUTURE BUDGET & FINANCE COMMITTEE AGENDAS**

There were no requested agenda items.

**4. ADJOURNMENT**

The meeting adjourned at 10:28 p.m.

*Merrel a sambol*

[Merrel a sambol \(Apr 12, 2023 13:14 PDT\)](#)

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Tony Sambol, Committee Chairman

# March 21 2023 Minutes - Budget and Finance Committee Meeting

Final Audit Report


2023-04-12

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