



**BUCKEYE VALLEY FIRE DISTRICT
GOVERNING BOARD MEETING AGENDA
TUESDAY, MAY 16, 2023**

MINUTES

1. **CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Board Chairman Melanie Hardy called the meeting to order on Tuesday, May 16, 2023, at 6:05 p.m. The meeting was held in person and by video/telephone conference.

Members Present: Board Chairman Melanie Hardy, Board Clerk Gary Benson, Board Members Paul Hunter, Danny Richardson, and John Heiden (present at 6:18 p.m.).

Members Absent: None

The Pledge of Allegiance was led by Board Chairman Hardy, followed by an invocation by Board Member Hunter.

2. **PRESENTATION**

A. Years of Service Certificate Presentation: Members were not present to receive certificates.

3. **CALL TO THE PUBLIC**

There was no response to the Call to the Public.

4. **FINANCIAL UPDATES**

Ms. Sara Simonton of the James Vincent Group presented the Buckeye Valley Fire District Board with the April Financial Reports and the FY 24 Budget Review/Updates and answered all questions from the Board Members.

5. **CONSENT AGENDA**

All matters listed under Consent Agenda are considered to be routine by the BVFD Governing Board and will typically be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and considered separately for discussion and possible action.

A. Approve Monthly Financial Reports for April 2023.

B. Approve Board Meeting Minutes of April 18, 2023.

Board Clerk Benson moved that the Buckeye Valley Fire District Governing Board approve all items on the Consent agenda. Board Member Hunter seconded the motion.

Vote conducted. **MOTION CARRIED, 5-0.**

6. EXECUTIVE SESSION

The BVFD Governing Board may convene into Executive Session for items listed on the agenda. Only those persons who are necessary may attend the Executive Session. All persons who remain during the Executive Session are reminded that the business conducted in Executive Session, including all discussion taking place therein, is confidential and may not be disclosed to any person, except as permitted by law.

- A. Discussion on matters pursuant to A.R.S. § 38-401.03(A)(3) for legal advice relating to Arizona Metropolitan Trust.
- B. Discussion on matters pursuant to A.R.S. § 38-401.03(A)(3) for legal advice relating to Fire Engine 321 (VIN 21013) Repairs.

Board Chairman Hardy moved that the Buckeye Valley Fire District Governing Board convene into Executive Session to discuss issues relating to ARS Section 38-431.03(A)(3) for legal advice relating to Arizona Metropolitan Trust and Fire Engine 321 Repairs. Board Member Hunter seconded the motion.

Vote conducted. **MOTION CARRIED, 5-0. 6:14 p.m.**

(Reconvene Regular Board Meeting) 6:46 p.m.

7. REGULAR BUSINESS

- A. Discussion and Possible Action relating to the approval of the Assumption and Consent Agreement between the Buckeye Valley Fire District, the Arizona Fire and Medical Authority and the Arizona Metropolitan Trust.

Board Chairman Hardy moved that the Buckeye Valley Fire District Governing Board approve the Assumption and Consent Agreement between the Buckeye Valley Fire District, the Arizona Fire and Medical Authority and the Arizona Metropolitan Trust. Board Clerk Benson seconded the motion.

Vote conducted. **MOTION CARRIED, 5-0.**

- B. Discussion and Possible Action relating to the approval of the use of Capital Improvement Funds not to exceed \$60,000.00 for repairs to Fire Engine 321 (VIN 21013).

Board Member Richardson moved that the Buckeye Valley Fire District Governing Board approve the use of Capital Improvement Funds not to exceed \$60,000.00 for repairs to Fire Engine 321 (VIN 21013). Board Member Heiden seconded the motion.

Vote conducted. **MOTION CARRIED, 5-0.**

- C. Discussion and Possible Action relating to the approval of the use of funds in the Nationwide Forfeiture Balance Account to offset employer costs.

Board Member Hunter moved that the Buckeye Valley Fire District Governing Board approve the use of funds in the Nationwide Forfeiture Balance Account to offset employer costs. Board Member Richardson seconded the motion.

Vote conducted. **MOTION CARRIED, 5-0.**

8. RESPONSE REPORT UPDATE

- A. Buckeye Valley Fire District Response Activity Reports for April 2023.

Deputy Chief Don Wiley Reported presented the April BVFD Response Activity Report and answered all questions from the Board Members.

9. INFORMATIONAL ITEMS:

- A. BVFD General Updates

i. Operations

Deputy Chief Don Wiley updated the Fire Board regarding the recent, Board approved SCBA's. The plan to put the SCBA's in place started this week and it is BVFD's goal to have all members utilizing them by June 18th.

ii. EMS

Deputy Chief Don Wiley updated the Fire Board regarding staffing, Nemesis 360, and the UCapIt Machines. BVFD filled the last opening but will have 2 individuals going to the Fire Academy in June. Nemesis 360 went live on May 16th; BVFD is currently working off of Surprise's platform but will switch to AFMA in July. The UCapIt Machines have arrived, and secure spaces are being constructed.

iii. Local 4371

No representative present. Chief Burdick applauded Local 4371 for their organization of assisting a member in a tough situation. He stated they did an excellent job and wanted to make sure they were recognized. Chief Burdick also explained to the Fire Board that once the International Association of Firefighters approves the consolidation of Local 4371 and Local 3572 (AFMA), Local 4371 will be dissolved.

- B. AFMA Updates

i. AFMA Representative Report

Chief Burdick updated the Board concerning discussions with Gila Bend. John Flynn of Policy Logic is currently performing a Feasibility Study regarding a possible merger with AFMA.

10. SUGGESTED ITEMS FOR FUTURE BOARD MEETING AGENDAS

No items were suggested for future Board Meetings.

11. ADJOURNMENT

Board Member Richardson motioned to adjourn the meeting at 7:39 p.m. Motion was seconded by Board Member Hunter.

Vote conducted. **MOTION CARRIED, 5-0.**

DocuSigned by:

Melanie Hardy

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Melanie Hardy
Buckeye Valley Fire District Chairman