



NORTH COUNTY FIRE & MEDICAL DISTRICT GOVERNING BOARD REGULAR MEETING MINUTES

Tuesday, June 27, 2023

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Board Chairman Bookie called the meeting to order on Tuesday, June 27, 2023, at 11:50 a.m. The meeting was held in person and by video conference.

Members Present: Board Chairman Richard Bookie, Board Clerk James Young, Board Members Tony Sambol, Russell Smith, and David Wilson

Members Absent: None

2. CALL TO THE PUBLIC

There was no response to the Call to the Public.

3. FINANCIAL SUMMARIES AND AUDIT REPORTS

A. North County Fire & Medical District Financial Reports for March & April 2023.

Rebecca Chitwood, Finance Director reviewed the March and April 2023 financial reports for the North County Fire & Medical District and answered all questions from Board Members. Director Chitwood noted that these financial reports were reviewed by the Budget & Finance Committee at their meeting on June 13, 2023, and recommended approval.

4. CONSENT AGENDA

A. Approve Monthly Financial Reports.

B. Approve Transfer of Revenues from North County Fire & Medical District to Arizona Fire & Medical Authority (AFMA) in accordance with the AFMA Joint Power Authority Intergovernmental Agreement.

C. Approve Board Meeting Minutes of April 25, 2023.

Board Clerk Young moved that the North County Fire & Medical District Governing Board approve all items on the Consent agenda. Board Member Sambol seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Sambol, Smith, Wilson, Young
NAYS: None
ABSENT: None

5. REGULAR BUSINESS

- A. Discussion and Possible Action relating to approval of the regular meeting schedule for the remainder of calendar year 2023.

Administrative Director Dusty Christopherson presented the agenda item clarifying that this updated regular meeting schedule moves the North County Fire & Medical District Governing Board meetings to a quarterly schedule (March, June, September, December), beginning at 9:00 a.m., and being held at the Sun City West Administration Office. All public meetings will continue to be held via Zoom for staff and members of the public.

Board Member Wilson moved that the North County Fire & Medical District Governing Board approve the regular meeting schedule for the remainder of calendar year 2023, with the starting times and locations as discussed. Board Clerk Young seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Sambol, Smith, Wilson, Young
NAYS: None
ABSENT: None

- B. Hold a public hearing relating to the adoption of Resolution No. NC23-0627-1 adopting the Fiscal Year 2023-24 Annual Budget & Operational Plan and the Capital Improvement Plan (CIP).

Director Chitwood reviewed the Fiscal Year 2024 budget development process, the special revenue fund changes made since the Governing Board budget workshop meeting, and updated insurance quotes received for the coming fiscal year.

Board Members reviewed and discussed the designated cost allocations of each member district and the allocation methodology used to arrive at the Fiscal Year 2023-24 Annual Budget & Operational Plan. Service levels across the Authority were discussed.

Gabe Buldra, JVG Consulting Representative presented the overall Authority budget, reviewing the revenues, personnel expenses, designated divisional budgets and summarized the overall North County Fire & Medical District budget. Mr. Buldra noted

that the tax rate for the North County Fire & Medical District is one of the lowest across the State and certainly one of the lowest within Maricopa County.

Chairman Bookie opened the public hearing, there being no response, the public hearing was closed.

Board Member Wilson stated that he objected to the proposed budget and will be voting no, stating that the proposed .17 cent tax increase is the largest he has seen in his time with the Authority and prior with the Sun City West Fire Department. Board Member Wilson stated his concern for the residents of the district on a fixed income and noted that tax increases were not required when other mergers took place.

Chairman Bookie stated that he is supportive of the proposed budget noting that there were no tax increases for ten years, and given the current economic climate there is no other alternative. Chairman Bookie stated that the Authority is growing, and that none of the member Fire Districts could afford to be stand-alone fire districts in the modern economy.

Board Clerk Young moved that the North County Fire & Medical District adopt Resolution No. NC23-0627-1 adopting the Fiscal Year 2023-24 Budget & Operational Plan, including service levels and cost allocations as described by Staff, and the Capital Improvement Plan (CIP). Board Member Smith seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Sambol, Smith, Young
NAYS: Wilson
ABSENT: None

6. SUGGESTED ITEMS FOR FUTURE GOVERNING BOARD MEETING AGENDAS

There were no suggested items.

7. ADJOURNMENT

The meeting adjourned at 12:15 p.m.

JAMES YOUNG
JAMES YOUNG (Nov 8, 2023 10:14 MST)

James Young, Board Clerk







06.27.23 NCFMD Board Meeting Minutes - Final

Final Audit Report

2023-11-08

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