

**SOUTH COUNTY FIRE & MEDICAL DISTRICT
GOVERNING BOARD MEETING
MINUTES**

Tuesday, June 27, 2023

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Board Chairman Becker called the meeting to order on Tuesday, June 27, 2023, at 11:10 a.m. The meeting was held in person and by video conference.

Members Present: Board Chairman Bill Becker, Board Clerk John Crawford, Board Members Jack Arend, Karen Gueltzow and Diane Price

Members Absent: None

2. CALL TO THE PUBLIC

There was no response to the call to the public.

3. FINANCIAL SUMMARIES AND AUDIT REPORTS

A. South County Fire & Medical District Financial Reports for March & April 2023.

Rebecca Chitwood, Finance Director reviewed the March and April 2023 financial reports for the South County Fire & Medical District and answered all questions from Board Members. Director Chitwood noted that these financial reports were reviewed by the Budget & Finance Committee at their meeting on June 13, 2023, and recommended approval.

4. CONSENT AGENDA

A. Approve Monthly Financial Reports.

B. Approve Transfer of Revenues from South County Fire & Medical District to Arizona Fire & Medical Authority (AFMA) in accordance with the AFMA Joint Power Authority Intergovernmental Agreement.

C. Approve Board Meeting Minutes of April 25, 2023.

Board Clerk Crawford moved that the South County Fire & Medical District Governing Board approve all items on the Consent agenda. Board Member Gueltzow seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Arend, Becker, Crawford, Gueltzow, Price
NAYS: None
ABSENT: None

5. REGULAR BUSINESS

- A. Discussion and Possible Action relating to approval of the regular meeting schedule for the remainder of calendar year 2023.

Administrative Director Dusty Christopherson presented the agenda item clarifying that this updated regular meeting schedule moves the South County Fire & Medical District Governing Board meetings to a quarterly schedule (March, June, September, December), beginning at 2:00 p.m., and being held at the Sun Lakes Community Room at Fire Station 232. This updated schedule allows for a community presence in the Sun Lakes area on a routine basis. Senior staff will travel to attend this meeting as needed. All public meetings will continue to be held via Zoom for staff and members of the public.

Board Member Price moved that the South County Fire & Medical District Governing Board approve the regular meeting schedule for the remainder of calendar year 2023, with the starting times and locations as discussed. Board Member Gueltzow seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Arend, Becker, Crawford, Gueltzow, Price
NAYS: None
ABSENT: None

- B. Hold a public hearing relating to the adoption of Resolution No. SC23-0627-1 adopting the Fiscal Year 2023-24 Annual Budget & Operational Plan and the Capital Improvement Plan (CIP).

Director Chitwood reviewed the Fiscal Year 2024 budget development process, the special revenue fund changes made since the Governing Board budget workshop meeting, and updated insurance quotes received for the coming fiscal year.

Board Members reviewed and discussed the designated cost allocations of each member district and the allocation methodology used to arrive at the Fiscal Year 2023-24 Annual Budget & Operational Plan. Service levels across the Authority were discussed.

Gabe Buldra, JVG Consulting Representative presented the overall Authority budget, reviewing the revenues, personnel expenses, designated divisional budgets and

summarized the overall South County Fire & Medical District budget. Director Chitwood reviewed the 5-year forecast noting a small tax increase necessary for the Fiscal Year 2025 budget year.

Chairman Becker opened the public hearing.

North County Fire & Medical District Board Member Tony Sambol stated that he urged the Staff to bring forward a plan to cut costs for the Fiscal Year 2025 budget.

Chairman Becker closed the public hearing.

Board Clerk Crawford moved that the South County Fire & Medical District adopt Resolution No. SC23-0627-1 adopting the Fiscal Year 2023-24 Budget & Operational Plan, including service levels and cost allocations as described by Staff, and the Capital Improvement Plan (CIP). Board Member Gueltzow seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Arend, Becker, Crawford, Gueltzow, Price

NAYS: None

ABSENT: None

6. SUGGESTED ITEMS FOR FUTURE GOVERNING BOARD MEETING AGENDAS

Board Member Gueltzow requested information on the costs relating to the Auto-Aid/Mutual-Aid System, Phoenix dispatch fees, and the Regional Wireless Cooperative (RWC).

7. ADJOURNMENT

The meeting adjourned at 11:47 a.m.


John F. Crawford (Dec 27, 2023 18:53 MST)

John Crawford, Board Clerk


06.27.23 SCFMD Board Meeting Minutes - Final


Final Audit Report


2023-12-28


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