



**ARIZONA FIRE & MEDICAL AUTHORITY
BUDGET AND FINANCE COMMITTEE
MEETING MINUTES**

Tuesday, July 11, 2023

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Committee Chairman Sambol called the meeting to order on Tuesday, July 11, 2023, at 9:00 a.m. at the **Arizona Fire & Medical Authority Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona 85375. The meeting was held in person and virtually.**

Members Present: Committee Members Gary Benson, and John Crawford

Members Absent: Committee Chairman Tony Sambol

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

Committee Member Crawford led the Pledge of Allegiance.

3. REGULAR BUSINESS

A. Approve Budget & Finance Committee Meeting Minutes of June 13, 2023.

Committee Member Benson moved that the Budget & Finance Committee Meeting Minutes of June 13, 2023, be approved. Committee Member Sambol seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Benson, Crawford

NAYS: None

ABSENT: Sambol

B. Review South County Fire & Medical District, North County Fire & Medical District, and the Arizona Fire & Medical Authority Financial Reports for May 2023.

Finance Director Rebecca Chitwood reviewed the financial reports for the South County Fire & Medical District, the North County Fire & Medical District as well as the Arizona Fire & Medical Authority for May 2023 and answered all questions from Board Members.

Committee Member Benson moved that the Budget & Finance Committee recommend the South County Fire & Medical District, the North County Fire & Medical District, and the Arizona Fire & Medical Authority Governing Boards approve the Financial Reports for May 2023. Committee Member Crawford seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Benson, Crawford
NAYS: None
ABSENT: Sambol

- C. Receive status update on grants awarded, grant applications submitted and current grant opportunities.

Management Analyst Deborah Musselman provided an update to the Governing Board on the existing and planned grant applications and answered all questions from Board Members.

- D. Discussion relating to the potential formation of an AFMA non-profit to support fire and emergency services operations.

Assistant Chief Mary Dalton stated that the purpose of this agenda item is to propose the establishment of a non-profit foundation aimed at facilitating citizen donations to the Authority. This foundation will provide an avenue for residents, businesses, and organizations within our community to contribute financially to the Authority's initiatives, equipment upgrades, and community outreach programs. Assistant Chief Dalton reviewed the implementation plan including the resources necessary to form the non-profit foundation, the foundation board of directors, the marketing and outreach needs, and the financial accountability.

Discussion ensued relating to the staff time needed to manage the non-profit foundation, the amount of estimated donations that could be realized, the volunteers needed to participate, the grant opportunities which only award to non-profit organizations and the potential for the increased marketing tool.

Committee Member Benson moved that the Budget & Finance Committee recommend the Arizona Fire & Medical Authority approve the formation of a non-profit foundation and authorize a not to exceed amount of \$2,000 to begin the formation of the foundation. Committee Member Crawford seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Benson, Crawford
NAYS: None
ABSENT: Sambol

4. **SUGGESTED ITEMS FOR FUTURE BUDGET & FINANCE COMMITTEE AGENDAS**

There were no requested agenda items.

5. **ADJOURNMENT**

The meeting adjourned at 9:30 a.m.

Tony Sambol
Tony Sambol (Aug 9, 2023 07:51 PDT)

Tony Sambol, Committee Chairman







07.11.23 Budget & Finance Committee Meeting Minutes - Final

Final Audit Report

2023-08-09

Created:	2023-08-08
By:	Dusty Christopherson (dchristopherson@afma.az.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAV2oZX0IH6SKxmP3aErwnR0SBh5kF3_Qt

"07.11.23 Budget & Finance Committee Meeting Minutes - Final" History

-  Document created by Dusty Christopherson (dchristopherson@afma.az.gov)
2023-08-08 - 11:34:03 PM GMT- IP address: 66.210.247.226
-  Document emailed to tsambol@afma.az.gov for signature
2023-08-08 - 11:34:22 PM GMT
-  Email viewed by tsambol@afma.az.gov
2023-08-09 - 0:27:55 AM GMT- IP address: 174.231.1.91
-  Signer tsambol@afma.az.gov entered name at signing as Tony Sambol
2023-08-09 - 2:51:33 PM GMT- IP address: 66.210.247.226
-  Document e-signed by Tony Sambol (tsambol@afma.az.gov)
Signature Date: 2023-08-09 - 2:51:35 PM GMT - Time Source: server- IP address: 66.210.247.226
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