



**ARIZONA FIRE & MEDICAL AUTHORITY  
BUDGET AND FINANCE COMMITTEE  
MEETING MINUTES**

**Tuesday, July 20, 2021**

**MINUTES**

**1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Committee Chairman Bookie called the meeting to order on Tuesday, July 20, 2021, at 2:00 p.m. at the **Arizona Fire & Medical Authority Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona 85375. The meeting was held virtually and in person.**

Members Present: Committee Chairman Richard Bookie, Committee Vice Chairman Diane Price and Committee Member James Young.

Members Absent: None

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Chris DeChant, Accountant Coaleen Poland, Management Analyst Deborah Musselman, Administrative Director Dawn Miller.

Legal Counsel: None

Public Comment: None

Media Present: None

Guests Present: North County Fire & Medical District Board Member Tony Sambol

**2. REGULAR BUSINESS**

A. Approve Budget and Finance Committee Meeting Minutes of June 15, 2021.

**Committee Vice Chairman Price moved that the Budget and Finance Committee Meeting Minutes of June 15, 2021, be approved. Committee Member Young seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Price, Young

NAYS: None

ABSENT: None

B. Review South County Fire & Medical District, North County Fire & Medical District, and Arizona Fire & Medical Authority Financial Reports for June 2021.

Coaleen Poland, Accountant presented the June 2021 financial reports for the South County Fire & Medical District, the North County Fire & Medical District and the Arizona Fire & Medical Authority and answered any questions from Board Members.

A discussion ensued about Ambulance Revenues. In addition, Committee Member Young commented that it would be nice to have a short monthly summary regarding the financials in addition to all the other reports. All Board Member questions were answered.

**Committee Vice Chairman Price moved that the Budget and Finance Committee recommend that the South County Fire & Medical District Governing Board, the North County Fire & Medical District Governing Board and the Arizona Fire & Medical Authority Governing Board approve the Financial Reports for June 2021. Committee Member Young seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Price, Young

NAYS: None

ABSENT: None

C. Discussion and Possible Action Regarding Certificates of Participation (COP) Relating to Potential Refinancing of the Public Safety Personnel Retirement System (PSPRS) Pension Liability Debt.

Assistant Chief Dalton provided an update on the status of the Certificates of Participation (COP) process. Assistant Chief Dalton stated that they are working on finalizing the resolutions. Assistant Chief Dalton noted that the interest rates have dropped which is positive. There will be further information on the Certificates of Participation at the upcoming Board meetings on July 27, 2021.

D. Receive Update on Existing and Planned Grant Applications.

Management Analyst Deborah Musselman provided an update to the Governing Board on the existing and planned grant applications. Ms. Musselman gave an overview of the 2020 and 2021 grant awards and revenue.

Ms. Musselman stated that AFMA recently received a grant from Arizona Public Service/Arizona Community Foundation in the amount of \$6,000 which will be used for the Fire Pals Program. She also indicated that it is still looking hopeful that AFMA may receive the Assistance to Firefighters Grant and should be hearing soon.

Ms. Musselman answered all questions from Board Members.

3. **SUGGESTED ITEMS FOR FUTURE BUDGET & FINANCE COMMITTEE AGENDAS**

Future agenda items were reviewed.

4. **ADJOURNMENT**

The meeting adjourned at 2:38 p.m.

*Richard Bookie*

Richard Bookie (Aug 25, 2021 07:08 CDT)

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Richard Bookie, Committee Chairman

Approved






# July 20, 2021 Budget & Finance Final Minutes- for signature

Final Audit Report

2021-08-25

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