



# ARIZONA FIRE & MEDICAL AUTHORITY GOVERNING BOARD REGULAR MEETING MINUTES

Tuesday, July 27, 2021

## MINUTES

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Board Chairman Wilson called the meeting to order on Tuesday, July 27, 2021, at 12:23 p.m. The meeting was held telephonically and in person due to social distancing requirements relating to the COVID-19 pandemic.

Members Present: Board Chairman David Wilson, Board Clerk John Crawford, and Board Members Richard Bookie, Karen Gueltzow and Tony Sambol.

Members Absent: None.

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Chris DeChant, Emergency Manager Kim Campbell, Division Chief/Fire Marshal Eric Kriwer, Captain Johnny Padilla, Finance Director Rebecca Chitwood, Accountant Coaleen Poland, Management Analyst Deborah Musselman, and Administrative Director Dawn Miller.

Legal Counsel: Legal & Intergovernmental Affairs Director Lee Miller.

Guests Present: North County Fire & Medical District Board Members Russell Smith and James Young; South County Fire & Medical District Board Member Diane Price.

Media Present: None.

### 2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board Member Bookie led the Pledge of Allegiance.

### 3. CALL TO THE PUBLIC

There was no response to the Call to the Public.

### 4. FINANCIAL SUMMARIES

A. Arizona Fire & Medical Authority Financial Reports for June 2021.

Coaleen Poland, Accountant presented the Arizona Fire & Medical Authority Financial Reports for June 2021 and answered any questions from Board Members.

5. **CONSENT AGENDA**

- A. Approve Monthly Financial Report- June 2021.
- B. Approve Regular Board Meeting Minutes - June 22, 2021.
- C. Accept the South County Fire & Medical District's Property Annexations Approved at Their Governing Board Meeting on July 27, 2021.
- D. Approve Adding the Law Offices of Nicolas J. Cornelius, PLLC to the Arizona Fire & Medical Authority Legal Services List.
- E. Approve Adding the Law Firm of Gus Rosenfeld, PLC to the Arizona Fire & Medical Authority Legal Services List.
- F. Approve Adding the Law Firm of Greenberg Traurig, LLP to the Arizona Fire & Medical Authority Legal Services List.

**Board Member Bookie moved that the Arizona Fire & Medical Authority Governing Board approve all items on the Consent agenda. Board Clerk Crawford seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Crawford, Gueltzow, Sambol, Wilson  
NAYS: None  
ABSENT: None

6. **CURRENT EVENTS SUMMARIES AND REPORTS**

- A. Emergency Operations Division (Including Operations/Deployment, Support Services, and Emergency Medical Services/Training) – Current Event Summary for June 2021.

Chris DeChant, Assistant Chief presented the Operations Division Monthly Report for June 2021 and answered any questions from Board Members.

Assistant Chief DeChant noted that the Operations Division continues to see a slight increase in overall call volume and in transports.

- B. Community Risk Management Division – Current Event Summary for June 2021.

Eric Kriwer, Division Chief/Fire Marshal presented the Community Risk Management Division Monthly Report for June 2021 and answered any questions from Board Members.

Division Chief/Fire Marshal Kriwer noted that there had been two fire incidents in the Authority.

C. Business Division (including Planning/Tech Services/Emergency Management, Financial Services, Administration, and Human Resources) – Current Event Summary for June 2021.

Mary Dalton, Assistant Chief – Business Division presented the Business Services Division Report for June 2021 and answered any questions from Board Members. Assistant Chief Dalton stated that the Authority has received the first payment from the Prop 207 tax. Assistant Chief Dalton also gave an update on the recent EMT hires and applicants for the firefighter recruits.

D. Arizona Fire & Medical Authority Chapter of the United Sun Cities Firefighters Association – International Association of Firefighters Local 3573 Updates.

Johnny Padilla, Local 3573 representative, through Zoom chat provided the Governing Board with an update on the AFMA Firefighters Charities indicating that there was nothing new to report for this month.

E. Correspondence received or sent by the Arizona Fire & Medical Authority which would be of interest to the Governing Board will be reviewed by the Board Clerk.

Board Clerk Crawford read the correspondence for the month.

## 7. REGULAR BUSINESS

A. Discussion and Possible Action Relating to the Amended Joint Powers Authority (JPA) Agreement, and Approval of Resolution No. AF21-0727-1.

At both the North County Fire & Medical District and the South County Fire & Medical District Meetings on July 27, 2021 this item was reviewed in detail. Assistant Chief Dalton stated that there were modifications to the JPA as related to the Certificates of Participation process. Legal & Intergovernmental Affairs Director Lee Miller gave an overview of the changes and answered all questions from Board Members. Mr. Miller noted that the term of the JPA was extended to August 2044.

**Board Clerk Crawford moved that the Arizona Fire & Medical Authority Governing Board approve and adopt Resolution No. AF21-0727-1, approving the revisions to the Arizona Fire & Medical Authority Joint Powers Authority Agreement and authorize the Chairman and Clerk to execute such documents and undertake any such measures as may be necessary to fulfill the purposes of this Resolution. Board Member Bookie seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Crawford, Gueltzow, Sambol, Wilson  
NAYS: None  
ABSENT: None

B. Discussion Relating to Possible Approval and Adoption of Resolution No. AF21-0727-2 Approving the Sale and Execution and Delivery of Certificates of Participation in a Lease-Purchase Agreement.

At the Joint Board Meeting on July 27, 2021 an extensive presentation was given by Stifel, Nicolaus, & Company, Incorporated regarding the use of Certificates of Participation to assist in managing Public Safety Personnel Retirement System liabilities. All Board Member questions were answered in detail.

**Board Clerk Crawford moved that the Arizona Fire & Medical Authority Governing Board approve and adopt Resolution No. AF21-0727-2 approving the sale, execution, and delivery of certificates of participation in a lease-purchase agreement. Board Member Gueltzow seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Crawford, Gueltzow, Sambol, Wilson  
NAYS: None  
ABSENT: None

C. Discussion and Possible Action Relating to Pledged Property Resolution and Approval of Resolution No. AF21-0727-3.

At the Joint Board Meeting on July 27, 2021 an extensive presentation was given by Stifel, Nicolaus, & Company, Incorporated regarding the use of Certificates of Participation to assist in managing Public Safety Personnel Retirement System liabilities. All Board Member questions were answered in detail regarding the pledged property.

**Board Clerk Crawford moved that the Arizona Fire & Medical Authority approve and adopt Resolution No. AF21-0727-3, approving the contingent transfer of pledged property and authorizing the Chairman and Clerk to execute such documents and undertake any such measures as may be necessary to fulfill the purposes of this Resolution. Board Member Gueltzow seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Crawford, Gueltzow, Sambol, Wilson  
NAYS: None  
ABSENT: None

D. Discussion and Possible Action Related to Adopting the Following Policy Manual Change with Policy No. 8.21- Public Safety Personnel Retirement System.

Assistant Chief Dalton reviewed the changes to Policy No. 8.21 as related to the Certificates of Participation process. All Board Member questions were answered.

**Board Member Bookie moved that the Arizona Fire & Medical Authority Governing**

**Board approve the changes to Policy No. 8.21- Public Safety Personnel Retirement System (PSPRS). Board Member Gueltzow seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Crawford, Gueltzow, Sambol, Wilson  
NAYS: None  
ABSENT: None

E. Discussion Relating to the Palo Verde Nuclear Generating Station Full Scale Exercise Update.

Emergency Manager Kim Campbell gave a report on the recent Palo Verde Nuclear Generating Station (PVNGS) Full Scale Exercise. Emergency Manager Campbell noted that the importance of these drills is significant to the “off-site” response in the event of a radiological response. Ms. Campbell gave a thorough overview of the details of the drill and answered all questions from Board Members.

F. Discussion Relating to Monsoon Awareness- Flooding Preparedness Update.

Emergency Manager Kim Campbell gave an update on monsoon awareness and flooding preparedness within the Authority. Emergency Manager Campbell recently received six (6) “Turn Around- Don’t Drown” signs from The National Weather Service for low water crossing areas in unincorporated Maricopa County; four signs were placed in the Wittmann area, and two signs placed in the Tonopah area. Ms. Campbell stated she worked with Deputy Chief Kriwer on placement and monsoon awareness community outreach and that sand/sandbags have been delivered to fire stations 103, 107, 232, and 341.

G. Receive Grant Awards Summary.

Management Analyst Deborah Musselman provided an update to the Governing Board on the existing and planned grant applications. Ms. Musselman gave an overview of the 2020 and 2021 grant awards and revenue. She noted that it looks hopeful that AFMA may receive the Assistance to Firefighters Grant and should be hearing soon. This presentation was also given at the Budget & Finance Committee Meeting on July 20, 2021.

H. Ratify Appointment to the Public Safety Personnel Retirement System (PSPRS) Local Pension Board.

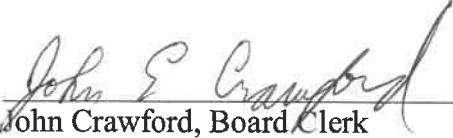
Chairman Wilson ratified the appointment of Board Member Karen Gueltzow to the PSPRS Local Pension Board as her term was due to expire in July 2021. Board Member questions were answered. Board Members approved the appointment.

8. **SUGGESTED ITEMS FOR FUTURE BOARD MEETING AGENDAS**

Future agenda items were reviewed.

9. **ADJOURNMENT**

The meeting adjourned at 1:33 p.m.

  
John Crawford, Board Clerk

Approved