



ARIZONA FIRE & MEDICAL AUTHORITY GOVERNING BOARD REGULAR MEETING MINUTES

Tuesday, August 24, 2021

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Board Chairman Wilson called the meeting to order on Tuesday, August 24, 2021, at 11:00 a.m. The meeting was held telephonically and in person due to social distancing requirements relating to the COVID-19 pandemic.

Members Present: Board Chairman David Wilson, Board Clerk John Crawford, and Board Members Karen Gueltzow, Tony Sambol.

Members Absent: Board Member Richard Bookie.

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Chris DeChant, Deputy Chief/Fire Marshal Eric Kriwer, Division Chief Kane Nixon, Captain Matthew Burry, Finance Director Rebecca Chitwood, Management Analyst Deborah Musselman, and Administrative Director Dawn Miller.

Legal Counsel: Legal & Intergovernmental Affairs Director Lee Miller.

Guests Present: North County Fire & Medical District Board Members James Young; South County Fire & Medical District Board Member Diane Price, Bill Becker, and Jack Arend.

Media Present: None.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board Chairman Wilson led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

There was no response to the Call to the Public.

4. FINANCIAL SUMMARIES

A. Arizona Fire & Medical Authority Financial Reports for July 2021.

Rebecca Chitwood, Finance Director presented the Arizona Fire & Medical Authority Financial Reports for July 2021 and answered any questions from Board Members.

5. CONSENT AGENDA

- A. Approve Monthly Financial Report- July 2021.
- B. Approve Regular Board Meeting Minutes - July 27, 2021.
- C. Approve Joint Governing Board Meeting Minutes- July 27, 2021.

Board Clerk Crawford moved that the Arizona Fire & Medical Authority Governing Board approve all items on the Consent agenda. Board Member Sambol seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Crawford, Sambol, Wilson
NAYS: None
ABSENT: Bookie, Gueltzow (not available for this motion)

6. CURRENT EVENTS SUMMARIES AND REPORTS

- A. Emergency Operations Division (Including Operations/Deployment, Support Services, and Emergency Medical Services/Training) – Current Event Summary for July 2021.

Chris DeChant, Assistant Chief presented the Operations Division Monthly Report for July 2021 and answered any questions from Board Members.

Assistant Chief DeChant noted that the Operations Division continues to see an increase in overall call volume.

- B. Community Risk Management Division – Current Event Summary for July 2021.

Eric Kriwer, Division Chief/Fire Marshal presented the Community Risk Management Division Monthly Report for July 2021 and answered any questions from Board Members.

Division Chief/Fire Marshal Kriwer noted that there had been three fire incidents in the Authority.

- C. Business Division (including Planning/Tech Services/Emergency Management, Financial Services, Administration, and Human Resources) – Current Event Summary for July 2021.

Mary Dalton, Assistant Chief – Business Division presented the Business Services Division Report for July 2021 and answered any questions from Board Members. Assistant Chief Dalton stated that the Business Division had been very busy. The Finance Section had been working diligently on the Certificates of Participation process. Assistant Chief

Dalton also gave an update on the recent EMT hires and applicants for the firefighter recruits.

- D. Arizona Fire & Medical Authority Chapter of the United Sun Cities Firefighters Association – International Association of Firefighters Local 3573 Updates.

Captain Matt Burry, Local 3573 representative provided the Governing Board with an update on the AFMA Firefighters Charities and answered any questions from Board Members.

- E. Correspondence received or sent by the Arizona Fire & Medical Authority which would be of interest to the Governing Board will be reviewed by the Board Clerk.

There was no correspondence for the month. Board Clerk Crawford presented an award to Assistant Chief Mary Dalton for her many years serving as President for the Arizona Fire District Association.

7. REGULAR BUSINESS

- A. Discussion Regarding Certificates of Participation (COP) Relating to Refinancing of the Public Safety Personnel Retirement System (PSPRS) Pension Liability Debt- Updates on Process.

Assistant Chief Dalton provided an update on the status of the Certificates of Participation (COP) process. Assistant Chief Dalton indicated that favorable ratings were received from S & P Global Ratings and Fitch Ratings which enabled Arizona Fire & Medical Authority to receive a great interest rate of 2.9%. Assistant Chief Dalton stated that this will save North County and South County residents nearly 23 million dollars.

Assistant Chief Dalton also gave an overview of the history of the pension liability debt, and how moving forward with the Certificates of Participation (COP) will be result in a huge savings for Arizona Fire & Medical Authority. Assistant Chief Dalton noted there will be a press release being sent out following the Board Meeting.

- B. Discussion and Possible Action Regarding Capital Improvement Plan Expenditure- Station 231 Bay Door Replacements.

Assistant Chief DeChant stated that this a request for the Arizona Fire & Medical Authority Governing Board to approve the use of Capital Improvement Plan (CIP) funds to make apparatus bay door improvements to Fire Station 231. He stated that these improvements include the replacement of seven of the eight apparatus bay doors.

Assistant Chief DeChant stated that staff is requesting approval of the use of CIP funds in an amount not to exceed \$80,000 for the installation of the doors, safety edges, time activated loops, and paint. The amount requested is higher than the original budgeted amount due to the increase in market cost for all construction products. In addition, there is significant market volatility with construction products which has caused price increases from vendors. Some of the current bids are only good for one day and others for 10 days

with it being noted on the quotes that “prices are subject to change.” Another factor that increased the cost was the need to paint the doors to match the existing 8th door which is already installed. Assistant Chief DeChant stated that once receiving Board approval for this item, staff will immediately secure a price to ensure there will be no further increase.

This item was reviewed and approved at the Budget & Finance Committee Meeting on August 17, 2021. Assistant Chief DeChant answered all Board Member questions.

Board Clerk Crawford moved that the Arizona Fire & Medical Authority Governing Board approve the use of CIP funds in an amount not to exceed \$80,000 for the installation of seven apparatus bay doors and included hardware for Fire Station 231. Board Member Sambol seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Crawford, Gueltzow, Sambol, Wilson
NAYS: None
ABSENT: Bookie

C. Discussion and Possible Action Relating to Adoption of Proclamation Declaring the Month of September 2021 as National Preparedness Month.

Deputy Chief Kriwer reviewed the background of National Preparedness Month. Deputy Chief Kriwer read the proclamation to the Board.

Board Clerk Sambol moved that the Arizona Fire & Medical Authority adopt a proclamation declaring September 2021 as National Preparedness Month throughout the Authority. Board Member Gueltzow seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Crawford, Gueltzow, Sambol, Wilson
NAYS: None
ABSENT: Bookie

8. SUGGESTED ITEMS FOR FUTURE BOARD MEETING AGENDAS

Future agenda items were reviewed.

9. ADJOURNMENT

The meeting adjourned at 12:22 p.m.


John Crawford, Board Clerk