



NORTH COUNTY FIRE & MEDICAL DISTRICT GOVERNING BOARD REGULAR MEETING MINUTES

Tuesday, September 28, 2021

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Board Chairman Wilson called the meeting to order on Tuesday, September 28, 2021, at 1:00 p.m. The meeting was held telephonically and in person due to social distancing requirements relating to the COVID-19 pandemic.

Members Present: Board Chairman David Wilson, Board Clerk James Young, Board Members Richard Bookie, Tony Sambol, and Russell Smith.

Members Absent: None.

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Chris DeChant, Division Chief/Fire Marshal Eric Kriwer, Division Chief Kane Nixon, Emergency Manager Kim Campbell, Division Chief Brad Puckett, Battalion Chief Shawn Holcomb, Captain Scott Dial, Finance Director Rebecca Chitwood, Administrative Director Dawn Miller.

Legal Counsel: Legal & Intergovernmental Affairs Director Lee Miller.

Guests Present: South County Fire & Medical District Board Members Jack Arend, Bill Becker, John Crawford, Karen Gueltzow, and Diane Price.

Media Present: None.

Public Comment: None.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

Chairman Wilson led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

There was no response to the Call to the Public.

4. FINANCIAL SUMMARIES AND AUDIT REPORTS

A. North County Fire & Medical District Financial Reports for July and August 2021

Rebecca Chitwood, Finance Director presented the North County Fire & Medical District Financial Reports for July and August 2021 and answered any questions from Board Members.

5. CONSENT AGENDA

A. Approve Monthly Financial Reports for July and August 2021.

B. Approve Transfer of Revenues from North County Fire & Medical District to Arizona Fire & Medical Authority (AFMA) in accordance with the AFMA Joint Power Authority Intergovernmental Agreement.

C. Approve Governing Board Meeting Minutes – July 27, 2021.

Board Member Bookie moved that the North County Fire & Medical District Governing Board approve all items on the Consent agenda. Board Member Young seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Sambol, Smith, Wilson, Young

NAYS: None

ABSENT: None

6. CURRENT EVENTS SUMMARIES AND REPORTS

A. Operations Division (Including Operations/Deployment, Support Services, and Emergency Medical Services/Training) – Current Event Summary for August 2021

Chris DeChant, Assistant Chief – Operations Division presented the Operations Division Event Summary for August 2021 and answered any questions from Board Members.

Assistant Chief DeChant noted that the Operations Division has seen a slight increase in overall call volume.

B. Community Risk Management Division – Current Event Summary for August 2021

Eric Kriwer, Division Chief/Fire Marshal – Community Risk Management Division presented the Community Risk Management Division Event Summary for August 2021 and answered any questions from Board Members.

Division Chief/Fire Marshal Kriwer noted there had been one fire incident in the Authority. Division Chief/Fire Marshal Kriwer also reviewed the development updates.

C. Business Services Division (Including Planning/Tech Services/Emergency Management, Financial Services, Administration, and Human Resources) – Current Event Summary for August 2021

Mary Dalton, Assistant Chief – Business Services Division presented the Business Services Division Event Summary for August 2021 and answered any questions from Board Members.

Assistant Chief Dalton reported that four conditional offers have been given to EMT candidates. Assistant Chief Dalton also noted that recruiting efforts have been ongoing for these positions, and that it has been difficult to get candidates.

D. Correspondence Review – Correspondence received or sent by the North County Fire & Medical District which would be of interest to the Governing Board will be reviewed by the Board Clerk.

There was no correspondence received during the month of August 2021.

7. **REGULAR BUSINESS**

A. Discussion and Possible Action relating to approval of the 2022 Governing Board meeting schedule.

Administrative Director Miller presented the 2022 Governing Board meeting schedule and answered any questions from Board Members.

Board Clerk Young moved that the North County Fire & Medical District Governing Board approve the 2022 Governing Board meeting schedule. Board Member Sambol seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Sambol, Smith, Wilson, Young

NAYS: None

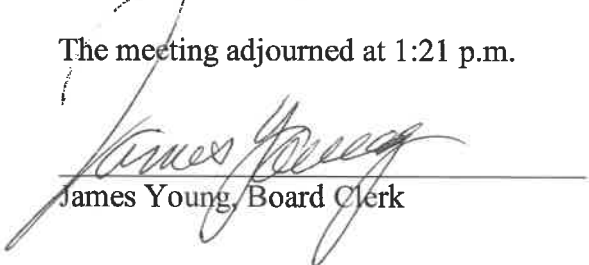
ABSENT: None

8. **SUGGESTED ITEMS FOR FUTURE GOVERNING BOARD MEETING AGENDAS**

Future agenda items were reviewed.

9. **ADJOURNMENT**

The meeting adjourned at 1:21 p.m.


James Young, Board Clerk