

**ARIZONA FIRE & MEDICAL AUTHORITY
LOCAL PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM
BOARD MEETING**

Tuesday, November 28, 2023

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Board Chairman Gueltzow called the meeting to order on Tuesday, November 28, at 2:00 p.m. at the Arizona Fire & Medical Authority Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona. The meeting was held in person and telephonically.

Members Present: Board Chairman Karen Gueltzow, Board Members, Diane Price, Sharon Hettick, Jared Randall and Spencer Synder.

Members Absent: None

Staff Present: Human Resources Director Shauna Fisher, Human Resources Specialist Yvonne Lopez.

Legal Counsel: Nicolas J. Cornelius, Esq. (via teleconference).

Guests: Stephan Welch

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

3. CONSENT AGENDA

A. Approve Public Safety Personnel Retirement System (PSPRS) Local Board Public Session Meeting Minutes of September 26, 2023.

Board Member Price moved that the Local Board approve the minutes of the Pension Board Meeting of September 26, 2023. Board Member Hettick seconded the motion.

No further discussion. Vote conducted. **MOTION CARRIED.**

AYES: Gueltzow, Hettick, Price, Randall, Synder

NAYS: None

ABSENT:

4. CURRENT EVENTS SUMMARIES AND REPORTS

A. Secretary updates – reports any updates, actions, confirmations, or correspondences in which the board should be aware.

The Board Secretary stated for the record, notification of meeting was given within the required time to Robert Corcoran and Stephan Welch via email, First Class Mail, and certified mail. Mr. Corcoran stated that he will not be attending.

5. REGULAR BUSINESS

- A. Discussion regarding previously accepted firefighter (recruits) with a preexisting condition: Christopher Jarvis, Jennifer Reed, from Emergency Medical Technician (EMT) to Firefighter into the PSPRS pursuant to A.R.S. § 38-859.

Christopher Jarvis and Jennifer Reed did not successfully complete or meet the minimum qualification for the position. They are no longer eligible for PSPRS at this time.

No further discussion or action needed.

- B. Discussion and possible action regarding annual review of previously accepted accidental disability recipient Robert Corcoran due to apparent qualification for retirement, pursuant to A.R.S. § 38-844(E).

Robert Corcoran has reached normal retirement age, and an annual review is no longer needed.

No further discussion or action needed.

- C. Considerations for the evaluation and possible action concerning disability application for Stephen Welch pursuant to A.R.S. § 38844 (E).

The Local Board convened in Executive Session at 2:31 p.m.

The Local Board reconvened into public session at 2:55 p.m.

Attorney Cornelius addressed Mr. Welch, the local board is in receipt of his disability application and the supporting documentation. He stated that the IME is a little different that what the local board usually receives, what the board is proposing is the reach the IME provider to see if he will agree to filling out the P5 form and allowing his report to be used in the context of PSPRS in order for the to make a decision. If not, then a separate IME will be conducted.

Board Member Price moved that the Local Board Attorney to contact the IME provider to request approval to use the worker’s compensation IME and fill out form P5 for the PSPRS board. If he does not comply with the request, then a separate IME will be conducted. Member Hettick seconded the motion.

No further discussion. Vote conducted. **MOTION CARRIED.**

AYES:	Gueltzow, Hettick, Price, Randall, Snyder
NAYS:	None
ABSENT:	None

6. RECONVENE INTO PUBLIC SESSION

- A. Considerations for the evaluation and possible action concerning disability application for Stephen Welch pursuant to A.R.S. § 38844 (E).

Board Member Price moved that the Local Board Attorney to contact the IME provider to request approval to use the worker’s compensation IME and fill out form P5 for the PSPRS board. If he does not comply with the request, then a separate IME will be conducted. Member Hettick seconded the motion.

No further discussion. Vote conducted. **MOTION CARRIED.**

AYES: Gueltzow, Hettick, Price, Randall, Snyder
NAYS: None
ABSENT: None

7. SUGGESTED ITEMS FOR FUTURE PSPRS LOCAL BOARD MEETING AGENDAS

- A. Overview of AFMA’s resiliency program.
- B. Job description for wildland coordinator

ADJOURNMENT

The meeting was adjourned at 3:16 p.m.

Yvonne Lopez, Secretary