



NORTH COUNTY FIRE & MEDICAL DISTRICT GOVERNING BOARD REGULAR MEETING MINUTES

Tuesday, December 21, 2021

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Board Chairman Wilson called the meeting to order on Tuesday, December 21, 2021, at 9:59 a.m. The meeting was held telephonically and in person due to social distancing requirements relating to the COVID-19 pandemic.

Members Present: Board Chairman David Wilson, Board Clerk James Young, Board Members Tony Sambol, and Russell Smith

Members Absent: Board Member Richard Bookie

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Chris DeChant, Deputy Chief/Fire Marshal Eric Kriwer, Division Chief Kane Nixon, Emergency Manager Kim Campbell, Captain Johnny Padilla, Human Resources Director Shauna Fisher, Finance Director Rebecca Chitwood, Management Analyst Deborah Musselman, Administrative Director Dawn Miller

Legal Counsel: Legal & Intergovernmental Affairs Director Lee Miller

Guests Present: South County Fire & Medical District Board Members Bill Becker, John Crawford, Karen Gueltzow, and Diane Price

Media Present: None

Public Comment: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

Chairman Wilson led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

There was no response to the Call to the Public.

4. FINANCIAL SUMMARIES AND AUDIT REPORTS

- A. North County Fire & Medical District Financial Reports for September, October, and November 2021

Rebecca Chitwood, Finance Director presented the North County Fire & Medical District Financial Reports for September, October and November 2021 and answered any questions from Board Members.

5. CONSENT AGENDA

- A. Approve Monthly Financial Reports for September, October, and November 2021.
- B. Approve Transfer of Revenues from North County Fire & Medical District to Arizona Fire & Medical Authority (AFMA) in accordance with the AFMA Joint Power Authority Intergovernmental Agreement.
- C. Approve Governing Board Meeting Minutes – September 28, 2021.

Board Member Sambol moved that the North County Fire & Medical District Governing Board approve all items on the Consent agenda. Board Member Smith seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Sambol, Smith, Wilson, Young
NAYS: None

6. CURRENT EVENTS SUMMARIES AND REPORTS

- A. Operations Division (Including Operations/Deployment, Support Services, and Emergency Medical Services/Training) – Current Event Summary for November 2021

Chris DeChant, Assistant Chief – Operations Division presented the Operations Division Event Summary for November 2021 and answered any questions from Board Members.

Assistant Chief DeChant noted that the Operations Division continues to see an increase in overall call volume.

- B. Community Risk Management Division – Current Event Summary for November 2021

Eric Kriwer, Deputy Chief/Fire Marshal – Community Risk Management Division presented the Community Risk Management Division Event Summary for November 2021 and answered any questions from Board Members.

Deputy Chief/Fire Marshal Kriwer noted there had been an increase in lock box installations. Deputy Chief/Fire Marshal Kriwer also reviewed the development updates.

C. Business Services Division (Including Planning/Tech Services/Emergency Management, Financial Services, Administration, and Human Resources) – Current Event Summary for November 2021

Mary Dalton, Assistant Chief – Business Services Division presented the Business Services Division Event Summary for November 2021 and answered any questions from Board Members.

Assistant Chief Dalton reported that seven new EMS personnel have started orientation. Assistant Chief Dalton also noted that the finance department had been busy with the financial audit. The finance department was recently awarded the Government Finance Officers Association (GFOA) award for the fiscal year beginning July 1, 2021.

D. Correspondence Review – Correspondence received or sent by the North County Fire & Medical District which would be of interest to the Governing Board will be reviewed by the Board Clerk.

Board Chairman Wilson read the correspondence.

7. **SUGGESTED ITEMS FOR FUTURE GOVERNING BOARD MEETING AGENDAS**

Future agenda items were reviewed.

8. **ADJOURNMENT**

The meeting adjourned at 10:25 a.m.

James Young

James Young (Jan 27, 2022 14:48 MST)

James Young, Board Clerk


NCFMD Dec. 21, 2021 Minutes

Final Audit Report

2022-01-27

Created:	2022-01-25
By:	Dawn Miller (dmiller@afma.az.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAvCfM8Qu32wsUb4zRB32WASzIVZ6o__zA

"NCFMD Dec. 21, 2021 Minutes" History

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2022-01-25 - 7:38:50 PM GMT- IP address: 66.210.247.226
-  Document emailed to James Young (jyoung@afma.az.gov) for signature
2022-01-25 - 7:43:19 PM GMT
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2022-01-25 - 7:43:31 PM GMT- IP address: 104.28.50.160
-  Document e-signed by James Young (jyoung@afma.az.gov)
Signature Date: 2022-01-27 - 9:48:25 PM GMT - Time Source: server- IP address: 184.103.31.115
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2022-01-27 - 9:48:25 PM GMT