



# Buckeye Valley Fire District

Melanie Hardy – Chairman, Gary Benson – Clerk,  
Daniel Richardson – Member, Paul Hunter – Member, John Heiden – Member  
Mark Burdick – Fire Chief

*“Buckeye Valley Fire District is dedicated to safely serving with integrity, professionalism, compassion and innovation.”*

## MINUTES OF SPECIAL BUSINESS MEETING

Buckeye Valley Fire District (BVFD) Governing Fire Board held a special meeting on **March 21<sup>st</sup>, 2023 at 6:00 PM**, the meeting was held at **6213 South Miller Road, Suite 112, Buckeye, AZ 85326.**

1. **CALL TO ORDER**           **6:24pm**
2. **ROLL CALL OF BOARD MEMBERS**

Melanie Hardy – Chairman       **PRESENT**  
Gary Benson – Clerk               **PRESENT**  
Daniel Richardson – Member   **ABSENT**  
Paul Hunter – Member           **TELEPHONE**  
John Heiden – Member           **PRESENT**

Gabe Buldra - James Vincent Group   **ABSENT**  
**Sara Simonton of James Vincent Group - Virtually**  
Barry M. Aylstock – Faith, Ledyard & Faith, PLC – **TELEPHONE**

**Staff Present:** Fire Chief M. Burdick, Assistant Fire Chief J. Hester, EMS Coordinator B. Marshall, AFMA  
Governing Board Clerk Dusty Christopherson, BVFD Governing Board Secretary Liz DeLara,  
Battalion Chief W. Loerzel, BSO/L4371 Union President Chris Rogers

3. **PLEDGE OF ALLEGIANCE & INVOCATION**       **M. Hardy / P. Hunter**
4. **CALL TO THE PUBLIC**           **NONE**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing Staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

5. **PRESENTATIONS**           **TABLED**

**Years of Service:**  
Juanita Dunlap

6. FINANCE

- A. Motion by J. Heiden, 2<sup>nd</sup> by P. Hunter to approve of the **February 2023** Financial Statements presented by Sara Simonton of JVG. **Motion carried 4 Yay-0 Nay-1 Absent**
- B. Sara Simonton of JVG updated the Governing Board on Fiscal Year 2024 Budget Development. Dusty Christopherson, AFMA Governing Board Clerk explained and presented the Budget Development Schedule.

7. MINUTES

- A. Motion by J. Heiden, 2<sup>nd</sup> by G. Benson to approve of the Meeting Minutes of February 27, 2023 Special Fire Board Business Meeting. **Motion carried 4 Yay-0 Nay-1 Absent**

8. NEW BUSINESS

- A. Fire Chief M. Burdick presented update on Transition Plan with Arizona Fire & Medical Authority.
- B. Dusty Christopherson, AFMA Governing Board Clerk, presented Official Statement of Posting Locations. Motion by G. Benson, 2<sup>nd</sup> by M. Hardy to approve the Official Statement of Posting Locations.  
**Motion carried 4 Yay-0 Nay-1 Absent**
- C. Dusty Christopherson, AFMA Governing Board Clerk, presented the regular meeting schedule for the remainder of calendar year 2023. Motion by M. Hardy, 2<sup>nd</sup> by J. Heiden to approve the regular meeting schedule for the remainder of calendar year 2023. **Motion carried 4 Yay-0 Nay-1 Absent**

9. INFORMATION ITEMS

- A. BVFD General Updates: **General updates presented by Assistant Fire Chief Joe Hester with assistance of EMS Coordinator, Brody Marshall.**
  - 1) Operations
  - 2) Suppression/EMS
  - 3) Response Reports
- B. AFMA Updates
  - 1) AFMA Representative Report Out - **Dusty Christopherson, AFMA Governing Board Clerk explained the need of formal lines of communication between all Governing Boards.**

10. ITEMS OF INTEREST **No items of interest requested by BVFD Governing Board.**

Comments, commendations, report on current events and presentations by Fire Board Chairman, Fire Board Members, Leadership Team, or members of the public. The Fire Board may not propose, discuss, deliberate, or take any legal action on the information presented pursuant to A.R.S. § 38-431.02.

11. ADJOURN

**Governing Board Chair moved to adjourn meeting at 7:29pm.**