



ARIZONA FIRE & MEDICAL AUTHORITY

PSPRS LOCAL BOARD MEETING AGENDA

MONDAY, January 31, 2023

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Fire & Medical Authority (AFMA) Public Safety Personnel Retirement System (PSPRS) Local Board and the general public that the AFMA PSPRS Local Board will hold a meeting on Tuesday, January 31, 2023, at 1:00 pm. **The meeting will be held in person, by video conference, and telephonically. The meeting will be held at the Arizona Fire & Medical Authority Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona 85375.** The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) for discussion and consultation for legal advice from the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

In accordance with the social distancing guidelines recommended by the Maricopa County Public Health Department relating to the COVID-19 Pandemic, members of the Arizona Fire & Medical Authority will attend in person or by video conference. Members of the public may attend in person, telephonically or by video conference. If you would like to attend the meeting telephonically, please dial 669-900-6833, and enter webinar ID 87124704919. If you would like to attend the video conference, you will need to register [here](#). Following registration, you will receive a confirmation email with login instructions.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

3. CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the AFMA PSPRS Local Board and will typically be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and considered separately for discussion and possible action.

A. Approve Public Safety Personnel Retirement System Local Board Public Meeting Minutes of January 3, 2023.

B. Approve Public Safety Personnel Retirement System Local Board Executive Session Meeting Minutes of January 3, 2023.

4. CURRENT EVENT SUMMARIES AND REPORTS

Current Event Summaries are regarding current activities of the Local Board and the status and progress related thereto.

A. Secretary updates – reports any updates, actions, confirmations, or correspondences in which the board should be aware.

B. Buckeye Valley Fire District JPA Updates - reports any updates, actions, confirmations, or correspondences in which the board should be aware regarding BVFD.

5. REGULAR BUSINESS

Public Comment: Public comment/input is welcomed after each agenda item of Regular Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

- A. Discussion and Possible Action regarding personnel matters pursuant to A.R.S. §38-431.03 (A)(1) pursuant to the PSPRS Decision letter results and Accidental Disability Application submitted by Andrew Craker.
- B. Discussion and Possible Action Regarding acceptance of the review of medical examination and the acceptance of one (1) new firefighter (recruit) with a preexisting condition: Kratzer, Joshua from Emergency Medical Technician (EMT) to Firefighter into the PSPRS pursuant to A.R.S. § 38-859.
- C. Discussion and Possible executive session for Legal advice on the consolidation of Buckeye Valley PSPRS Board.

6. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION

- A. Discussion and legal advice regarding personnel matters pursuant to A.R.S. §38-431.03 (A)(1); for review of records exempt from public inspection pursuant to the PSPRS Decision letter results; and Accidental Disability Application submitted by Andrew Craker.
- B. Discussion and Possible Action Regarding acceptance of the review of medical examination and the acceptance of one (1) new firefighter (recruit) with a preexisting condition: Kratzer, Joshua from Emergency Medical Technician (EMT) to Firefighter into the PSPRS pursuant to A.R.S. § 38-859.
- C. Discussion and Possible executive session for Legal advice on the consolidation of Buckeye Valley PSPRS Board.

7. RECONVENE INTO PUBLIC SESSION

- A. Discussion and Possible Action regarding PSPRS Decision letter results; Accidental Disability Retirement Application submitted by Andrew Craker; Independent Medical Examination regarding same; possible decision on the Craker application for accidental disability; possible approval of Board Resolution related to same or instructions to legal counsel and/or staff related to same.
- B. Discussion and Possible Action Regarding acceptance of the review of medical examination and the acceptance of one (1) new firefighter (recruit) with a preexisting condition: Kratzer, Joshua from Emergency Medical Technician (EMT) to Firefighter into the PSPRS pursuant to A.R.S. § 38-859.
- C. Discussion and Possible executive session for Legal advice on the consolidation of Buckeye Valley PSPRS Board.

8. SUGGESTED ITEMS FOR FUTURE ARIZONA FIRE & MEDICAL AUTHORITY GOVERNING BOARD MEETING AGENDAS

- A. Approval of updated Member Roster
- B. Approval of ACTUARIAL VALUATION

9. ADJOURNMENT

A copy of the supplemental agenda materials provided to the Board Members (with exception of materials relating to executive sessions) is available for public inspection at the Authority Administrative Office at least 24 hours prior to the meeting.

The PSPRS Local Board meeting locations are accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the Arizona Fire & Medical Authority Administrative Offices at (623) 544-5400 at least 24 hours before the meeting.

**ARIZONA FIRE & MEDICAL AUTHORITY
LOCAL PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM
BOARD MEETING**

Monday, January 3, 2023

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Board Chairman Gueltzow called the meeting to order on Monday, January 3, 2023, at 09:00 a.m. at the Arizona Fire & Medical Authority Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona. The meeting was held in person and telephonically.

Members Present: Board Chairman Karen Gueltzow, Board Members, Sharon Hettick, Diane Price and Shawn Holcomb and Jared Randall (via teleconference).

Members Absent: None

Staff Present: Human Resources Director Shauna Fisher, Human Resources Specialist Yvonne Lopez.

Legal Counsel: Nicolas J. Cornelius, Esq. (via teleconference).

Guests: Andrew Craker, (via teleconference).

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

3. CONSENT AGENDA

A. Approve Public Safety Personnel Retirement System (PSPRS) Local Board Public Session Meeting Minutes of October 24, 2022.

Board Member Price moved that the Local Board approve the minutes of the Pension Board Meeting of October 24, 2022. Board Member Hettick seconded the motion.

No further discussion. Vote conducted. **MOTION CARRIED.**

AYES: Gueltzow, Hettick, Holcomb, Price, Randall,

NAYS: None

ABSENT: None

B. Approve Public Safety Personnel Retirement System (PSPRS) Local Board Public Executive Session Meeting Minutes of October 24, 2022.

Board Member Price moved that the Local Board approve the Executive Session minutes

of the Pension Board Meeting of October 24, 2022. Board Member Hettick seconded the motion.

No further discussion. Vote conducted. **MOTION CARRIED.**

AYES: Gueltzow, Hettick, Holcomb, Price, Randall,
NAYS: None
ABSENT: None

4. CURRENT EVENTS SUMMARIES AND REPORTS

- A.** Secretary updates – reports any updates, actions, confirmations, or correspondences in which the board should be aware.

The Board Secretary stated for the record, notification of meeting was given within the required time to Andrew Craker via email, First Class Mail, and certified mail.

The Board Secretary also stated that the request to enter the Drop from Keith Derr, John Casey, John Teixeira, Chief Biscoe requested to exit the Drop.

5. REGULAR BUSINESS

- A.** Discussion and Possible Action regarding personnel matters pursuant to A.R.S. §38-431.03 (A)(1) pursuant to the PSPRS Decision letter results and Accidental Disability Application submitted by Andrew Craker.

The Board Secretary stated for the record that a letter was received from PSPRS System regarding a decision made on the matter of Andrew Craker’s Accidental/Temporary disability letter on December 7, 2022.

Attorney Nicolas Cornelius advised the Board that it would be best to enter into executive session to address the concerns of PSPRS and determine the status and rehearing and resolving these issues.

6. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION

- A.** Discussion and legal advice regarding personnel matters pursuant to A.R.S. §38-431.03 (A)(1); for review of records exempt from public inspection pursuant to the PSPRS Decision letter results; and Accidental Disability Application submitted by Andrew Craker.

Board Member Hettick moved that the Local Board move into executive session to review personnel matters pursuant to A.R.S. §38-431.03 (A)(1); for review of records exempt from public inspection pursuant to A.R.S. §38-431.03 (A)(2); and for legal advice pursuant to A.R.S. §38-431.03(A)(3) re: Accidental Disability Application submitted by Andrew Craker pursuant to A.R.S. § 38-844 (E). Board Member Randall seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Gueltzow, Hettick, Holcomb, Price, Randall
NAYS: None
ABSENT: None

The Local Board convened in Executive Session at 09:10 a.m.

Andrew Craker exited the Executive Session Meeting at 9:13 a.m.

Andrew Craker entered the Executive Session Meeting at 10:02 a.m.

The Regular Meeting reconvened at 10:07 a.m., with all members present.

7. RECONVENE INTO PUBLIC SESSION

A. Discussion and Possible Action regarding Accidental Disability Retirement Application submitted by Andrew Craker; Independent Medical Examination regarding same; possible decision on the Craker application for accidental disability; possible approval of Board Resolution related to same or instructions to legal counsel and/or staff related to same.

After careful consideration and legal advice, the board has been discussing the process and wants to time review the new documents Mr. Craker provided along with the decision letter from PSPRS. They would also like to follow up with the medical examiner Dr. Parker, who conducted the IME. No decision is being made at this time. The board asked Mr. Craker if he did have any additional items, he wants them to consider submitting them as soon as possible.

Board Member Price moved that the Local Board review the appropriate paper, develop question and direct them to staff to seek additional information as necessary from Dr. Rampersand or Dr. Parker and legal advice.

Vote conducted. **MOTION CARRIED.**

AYES: Gueltzow, Hettick, Holcomb, Price, Randall
NAYS: None
ABSENT: None

8. SUGGESTED ITEMS FOR FUTURE PSPRS LOCAL BOARD MEETING AGENDAS

- A. Discussion and annual review of previously accepted disability pension list with medical status from providers.
- B. Overview of AFMA’s resiliency program.
- C. Buckeye Valley Fire District JPA Updates

9. ADJOURNMENT

The meeting was adjourned at 10:12 a.m.

Yvonne Lopez, Secretary

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