



# ARIZONA FIRE & MEDICAL AUTHORITY

## GOVERNING BOARD **SPECIAL** MEETING AGENDA

### TUESDAY, NOVEMBER 7, 2023

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Fire & Medical Authority (AFMA) Governing Board and the general public that the AFMA Governing Board will hold a special meeting on Tuesday, November 7, 2023, starting at 1:00 p.m. **The meeting will be held both in person and virtually. The meeting will be held in person at the Arizona Fire & Medical Authority Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona 85375.** Members of the Governing Boards may attend in person or virtually. The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) for discussion and consultation for legal advice from the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto will be subject to Board consideration and discussion. All items are set for possible action.

**To attend the meeting virtually click [here](#), to attend via telephone please dial 669-900-6833, and enter webinar ID 88420598878. For technical assistance please call, 623-544-5400.**

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

3. CALL TO THE PUBLIC

The Chairman shall announce this portion of the meeting as a Call to the Public which is for public input/comment. The Chairman shall ask those wishing to address the Board to raise their hand so they may be recognized. Please state name and address for the record. Individuals addressing the Board are typically limited to three minutes. The Governing Board cannot discuss or take legal action on any issues raised during Call to the Public due to restrictions of the Open Meeting Law. However, individual Board members may be permitted to respond to criticism directed to them. Therefore, pursuant to A.R.S. 38-431.01(H), action taken as a result of public comment on non-agendized topics will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. If warranted, issues raised may be placed on the agenda of a future meeting.

4. EXECUTIVE SESSION

The AFMA Governing Board may convene into Executive Session for items listed on the agenda. Only those persons who are necessary may attend the Executive Session. All persons who remain during the Executive Session are reminded that the business conducted in Executive Session, including all discussion taking place therein, is confidential and may not be disclosed to any person, except as permitted by law.

A. Discussion on matters pursuant to ARS 38-431.03(A)(3) for legal advice relating to scope of interim legal counsel. (If authorized, adjourn to Executive Session)

(Reconvene Regular Governing Board Meeting)

5. SUGGESTED ITEMS FOR FUTURE BOARD MEETING AGENDAS

6. ADJOURNMENT

*A copy of the supplemental agenda materials provided to the Board members (with exception of materials relating to executive sessions) is available for public inspection at the Authority Administrative Office at least 24 hours prior to the meeting.*

*The Arizona Fire & Medical Authority Board meeting locations are accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the Arizona Fire & Medical Authority Administrative Offices at (623) 544-5400 at least 24 hours before the meeting.*



Arizona Fire & Medical Authority  
**AGENDA STAFF REPORT**

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**Date:** November 7, 2023  
**To:** AFMA Governing Board  
**From:** Richard Bookie, Chairman, AFMA Governing Board  
**Subject:** Call to Order/Roll Call of Board Members

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**Purpose:**

The purpose of this item is to establish that a quorum of the AFMA Governing Board is present to conduct the meeting.

**Background:**

Per Arizona Revised Statute (ARS) §38-431, a quorum of the Board must be present to conduct an official meeting.

**Fiscal Implications:**

Not applicable.

**Previous Board/Committee Action:**

Not applicable.

**Sample Motion:**

Not applicable.

**Attachments:**

None.



Arizona Fire & Medical Authority  
**AGENDA STAFF REPORT**

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**Date:** November 7, 2023  
**To:** AFMA Governing Board  
**From:** Richard Bookie, Chairman, AFMA Governing Board  
**Subject:** Pledge of Allegiance

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**Purpose:**

The purpose of this item is to recite the Pledge of Allegiance to the flag of the United States of America.

**Background:**

The Governing Board has determined that a Pledge of Allegiance should be done at the outset of every public meeting.

**Fiscal Implications:**

Not applicable.

**Previous Board/Committee Action:**

Not applicable.

**Sample Motion:**

Not applicable.

**Attachments:**

None.



Arizona Fire & Medical Authority  
**AGENDA STAFF REPORT**

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**Date:** November 7, 2023  
**To:** AFMA Governing Board  
**From:** Richard Bookie, Chairman, AFMA Governing Board  
**Subject:** Call to the Public

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**Purpose:**

The purpose of this item is to provide an opportunity for public input/comment.

**Background:**

The Chairperson shall announce this portion of the Arizona Fire & Medical Authority Governing Board meeting as a Call to the Public which is for public input/comment. The Chairperson shall ask those attending virtually to type their question into the Q&A box or use the raise hand function so they may be recognized. Individuals addressing the Board are typically limited to three minutes for their comments. The Governing Board cannot discuss or take legal action on any issues raised during Call to the Public unless they are agendaized due to restrictions of the Open Meeting Law. However, individual Board members may be permitted to respond to criticism directed to them. Therefore, pursuant to A.R.S. 38-431.01(H), action taken as a result of public comment on non-agendaized topics will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. If warranted, issues raised may be placed on the agenda of a future meeting.

**Fiscal Implications:**

Not applicable.

**Previous Board/Committee Action:**

Not applicable.

**Sample Motion:**

Not applicable.

**Attachments:**

None.



Arizona Fire & Medical Authority  
**AGENDA STAFF REPORT**

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**Date:** November 7, 2023  
**To:** AFMA Governing Board  
**From:** Dusty Christopherson, Administrative Director  
**Subject:** Executive Session

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**Purpose:**

The purpose of this item is to provide the Governing Board with an opportunity to convene into Executive Session pursuant to ARS §38-431.03(A)(3) for legal advice relating to scope of interim legal counsel.

**Background:**

Only those persons who are necessary may attend the Executive Session. All persons who remain present during Executive Session are reminded that the business conducted in Executive Session, including all discussion taking place therein, is confidential and may not be disclosed to any person, except as permitted by law.

**Fiscal Implications:**

Not applicable.

**Previous Board/Committee Action:**

Not applicable.

**Sample Motion:**

*I move that the AFMA Governing Board convene into Executive Session to discuss issues in accordance with ARS §38-431.03(A)(3) for legal advice relating to scope of interim legal counsel.*

**Attachments:**

None.



Arizona Fire & Medical Authority  
**AGENDA STAFF REPORT**

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**Date:** November 7, 2023  
**To:** AFMA Governing Board  
**From:** Dusty Christopherson, Administrative Director  
**Subject:** Future Agenda Items

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**Purpose:**

The purpose of this item is to provide the Governing Board with an opportunity to inform Staff of any items to be included on a future agenda.

**Background:**

Per Arizona Revised Statute (ARS) §38-431.01, a public body shall not discuss or take legal action on matters that are not properly noticed for discussion and legal action.

**Fiscal Implications:**

Not applicable.

**Previous Board/Committee Action:**

Not applicable.

**Sample Motion:**

Not applicable.

**Attachments:**

None.

# ARIZONA FIRE & MEDICAL AUTHORITY AND MEMBER FIRE DISTRICTS 2023 MEETING SCHEDULE



*The Governing Boards hold their public meetings in person and by video conference. Members of the public may attend either in person or by telephone/video conference. Public comment will be taken both in person and through several technological solutions. Public Meetings are held at the AFMA Administrative Office unless otherwise noted.*

## JANUARY 2023

- 11-13 AFDA Winter Conference – Laughlin, NV
- 17 AFMA Budget & Finance Committee Mtg.- 10:00 a.m.
- 23 BVFD Special Board Meeting – 6:00 p.m. – BVFD Admin. Office
- 24 Joint SCFMD/NCFMD/AFMA Meeting – 9:00 a.m.
  - SCFMD Special Board Meeting
  - NCFMD Special Board Meeting
  - AFMA Board Meeting
  - BVFD Board Meeting – 6:00 p.m. – BVFD Admin. Office

## FEBRUARY 2023

- 21 AFMA Budget & Finance Committee Mtg. – 10:00 a.m.
- 25 Joint SCFMD/NCFMD/BVFD/AFMA Board Member Retreat – 9:00 a.m.
- 27 BVFD Board Meeting – 6:00 p.m. – BVFD Admin. Office
- 28 Joint SCFMD/NCFMD/AFMA Meeting – 9:00 a.m.
  - SCFMD Special Board Meeting
  - NCFMD Special Board Meeting
  - AFMA Board Meeting

## MARCH 2023

- 21 NCFMD Special Board Meeting – 9:00 a.m.
  - AFMA Budget & Finance Committee Mtg. – 10:00 a.m.
  - BVFD Board Meeting – 6:00 p.m. – BVFD Admin Office
- 28 Joint SCFMD/NCFMD/AFMA Meeting – 9:00 a.m.
  - SCFMD Special Board Meeting
  - NCFMD Special Board Meeting
  - AFMA Board Meeting

## APRIL 2023

- 11 Budget & Finance Committee Mtg. – 10:00 a.m.
- 18 Joint Governing Board Budget Workshop – 10:30 a.m.
- 18 BVFD Board Meeting – 6:00 p.m. – BVFD Admin. Office
- 25 Joint Governing Board Meeting – 9:00 a.m.
  - NCFMD Board Meeting – 10:00 a.m.
  - SCFMD Board Meeting – 10:30 a.m.
  - AFMA Board Meeting – 11:00 a.m.

## MAY 2023

- 9 Budget & Finance Committee Mtg. – 10:00 a.m.
- 16 BVFD Board Meeting – 6:00 p.m. – BVFD Admin. Office
- 23 Joint Governing Board Meeting – 9:00 a.m.  
~~NCFMD Special Board Meeting – 10:00 a.m.~~  
~~SCFMD Special Board Meeting – 10:30 a.m.~~  
AFMA Board Meeting – 11:00 a.m.

## JUNE 2023

- 13 Budget & Finance Committee Mtg. – 10:00 a.m.
- 20 BVFD Board Meeting – 6:00 p.m. – BVFD Admin. Office
- 27 Joint Governing Board Meeting – 9:00 a.m.  
NCFMD Board Meeting – 10:00 a.m.  
SCFMD Board Meeting – 10:30 a.m.  
AFMA Board Meeting – 11:00 a.m.

## JULY 2023

- 11-13 2023 AFCA/AFDA Summer Conference, Glendale, AZ
- 11 Budget & Finance Committee Mtg. – 9:00 a.m.  
Special Joint Governing Board Meeting - 10:00 a.m.  
Special AFMA Governing Board Meeting – 11:00 a.m.
- 25 AFMA Board Meeting – 11:00 a.m.

## AUGUST 2023

- 8 Budget & Finance Committee Mtg. – 10:00 a.m.  
Financial Report Training – 10:30 a.m.
- 10 Governance & Legislative Committee Mtg. – 10:00 a.m.
- 22 AFMA Board Meeting – 11:00 a.m.

## SEPTEMBER 2023

- 12 Budget & Finance Committee Mtg. – 10:00 a.m.
- 14 Governance & Legislative Committee Mtg. – 10:00 a.m.
- 19 NCFMD Board Meeting – 9:00 a.m. – SCW Admin  
SCFMD Board Meeting – 2:00 p.m. – SL Admin  
BVFD Board Meeting – 6:00 p.m. – BVFD Admin
- 26 AFMA Board Meeting – 11:00 a.m.

## OCTOBER 2023

- 10 Budget & Finance Committee Mtg. – 10:00 a.m.
- 24 AFMA Board Meeting – 11:00 a.m.

## NOVEMBER 2023

- 2 AFMA Special Board Meeting – 9:00 a.m.
- 3 AFMA Special Board Meeting – 3:00 p.m.
- 7 AFMA Special Board Meeting – 1:00 p.m.
- 16 Governance & Legislative Committee Mtg. – 10:00 a.m.
- 21 Budget & Finance Committee Mtg. – 9:00 a.m.
- 28 AFMA Board Meeting – 11:00 a.m.

## DECEMBER 2023

- 12 Budget & Finance Committee Mtg. – 10:00 a.m.
- 19 NCFMD Special Board Meeting – 9:00 a.m. – SCW Admin  
AFMA Board Meeting – 11:00 a.m.



SCFMD Special Board Meeting – 2:00 p.m. – SL Admin  
BVFD Board Meeting – 6:00 p.m. – BVFD Admin. Office