



ARIZONA FIRE & MEDICAL AUTHORITY GOVERNING BOARD REGULAR MEETING MINUTES

Tuesday, December 20, 2022

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Board Chairman Wilson called the meeting to order on Tuesday, December 20, 2022, at 11:05 a.m. The meeting was held in person and virtually.

Members Present: Board Chairman David Wilson, Board Clerk John Crawford, Board Members Richard Bookie, Karen Gueltzow, and Tony Sambol

Members Absent: None

2. CALL TO THE PUBLIC

There was no response to Call to the Public.

3. FINANCIAL SUMMARIES AND AUDIT REPORTS

A. Arizona Fire & Medical Authority Financial Reports for November 2022.

Finance Director Rebecca Chitwood presented the Arizona Fire & Medical Authority Financial Reports for November 2022 and answered all questions from Board Members. The Budget & Finance Committee reviewed the November financial reports at their meeting on December 12, 2022 and recommended approval.

Assistant Chief Dalton noted that the financial report structure will be updated to include monies encumbered but not yet expended. This updated format will provide the Governing Board with greater clarity of actual monies available on a per account basis.

Chairman Wilson requested a report on the DriveCam Program, including information on budgeted dollars and the intended use of those dollars not currently in use since this program was eliminated.

4. CONSENT AGENDA

A. Approve Monthly Financial Report for November 2022.

B. Approve Regular Board Meeting Minutes of November 15, 2022.

- C. Approve Joint Governing Board Meeting Minutes of November 15, 2022.
- D. Approve First Amendment to the Memorandum of Understanding with the AFMA Chapter of the United Sun Cities Fire Fighters Association, IAFF Local 3573 and authorize Fire Chief to execute the amendment.

Board Member Bookie moved that the Arizona Fire & Medical Authority Governing Board approve all items on the Consent agenda. Board Member Sambol seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Crawford, Gueltzow, Sambol, Wilson
NAYS: None
ABSENT: None

5. REGULAR BUSINESS

- A. Discussion and Possible Action Regarding Transfer from Contingency Fund to Outsourced Apparatus Maintenance Account.

Deputy Chief Kane Nixon reported that Staff is requesting a transfer of \$187,500 from the Contingency Fund to the Outsourced Apparatus Maintenance account. There is a required engine repair where quotes have indicated the cost to be approximately \$70,000.

Additionally, the Outsourced Apparatus Maintenance account is currently underfunded by \$7,500 and Staff is estimating an additional \$110,000 will be needed to cover the remaining outsourced apparatus needs for the current fiscal year. The Outsourced Apparatus Maintenance account is utilized for apparatus repairs beyond internal resource abilities and capacity limitations.

In response to an inquiry, Fire Chief Mark Burdick stated that the maintenance facility in Buckeye Valley has the long term potential of alleviating space and flexibility needs, however the facility will require extensive updates and improvements.

The Budget & Finance Committee reviewed this item at their meeting on December 12, 2022 and recommended approval.

Board Member Gueltzow moved that the Arizona Fire & Medical Authority Governing Board approve a transfer of \$187,500, from the Contingency Fund to the Outsourced Maintenance account for Fiscal Year 2022/23. Board Member Sambol seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Crawford, Gueltzow, Sambol, Wilson
NAYS: None
ABSTAIN: None

- B. Discussion and Possible Action relating to adoption of Resolution No. AF22-1220-1 approving the Amended and Restated Intergovernmental Agreement (IGA) for the Establishment of a Joint Powers Authority (JPA) Agreement adding the Buckeye Valley Fire District as a partner agency; and, approval of the related Transition Plan.

Legal & Intergovernmental Affairs Director Lee Miller presented the Governing Board with the Resolution officially bringing the Buckeye Valley Fire District into the Authority as a partner agency and answered all questions from Board Members.

Board Clerk Crawford moved that the Arizona Fire & Medical Authority Governing Board adopt Resolution No. AF22-1220-1 approving the Amended and Restated Intergovernmental Agreement for the establishment of a Joint Powers Authority Agreement adding the Buckeye Valley Fire District as a partner agency to the Arizona Fire & Medical Authority; and, approval of the related Transition Plan. Board Member Sambol seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Crawford, Gueltzow, Sambol, Wilson
NAYS: None
ABSENT: None

6. EXECUTIVE SESSION

- A. Discussion on matters pursuant to ARS 38-431.03(A)(3) for legal advice related to potential pending litigation.

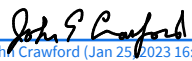
On order of the Chairman, the agenda was taken out of order and was adjourned to Executive Session.

7. SUGGESTED ITEMS FOR FUTURE GOVERNING BOARD MEETING AGENDAS

There were no additional items suggested.

8. ADJOURNMENT

The meeting was adjourned at 11:26 a.m.


John S. Crawford (Jan 25, 2023 16:36 MST)

John Crawford, Board Clerk

December 20 2022 Minutes AFMA

Final Audit Report

2023-01-25

Created:	2023-01-25
By:	Dusty Christopherson (dchristopherson@afma.az.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAcriJ2HgMqnvWU7Pei-rWgmqIDaHfGVe


"December 20 2022 Minutes AFMA" History

 Document created by Dusty Christopherson (dchristopherson@afma.az.gov)

2023-01-25 - 11:34:52 PM GMT- IP address: 66.210.247.226

 Document emailed to jcrowford@afma.az.gov for signature

2023-01-25 - 11:35:11 PM GMT

 Email viewed by jcrowford@afma.az.gov

2023-01-25 - 11:35:33 PM GMT- IP address: 71.223.49.252

 Signer jcrowford@afma.az.gov entered name at signing as John Crawford

2023-01-25 - 11:36:08 PM GMT- IP address: 71.223.49.252

 Document e-signed by John Crawford (jcrowford@afma.az.gov)

Signature Date: 2023-01-25 - 11:36:10 PM GMT - Time Source: server- IP address: 71.223.49.252

 Agreement completed.

2023-01-25 - 11:36:10 PM GMT