



**ARIZONA FIRE & MEDICAL AUTHORITY  
NORTH COUNTY FIRE & MEDICAL DISTRICT  
SOUTH COUNTY FIRE & MEDICAL DISTRICT  
JOINT GOVERNING BOARDS WORKSHOP MINUTES**

**December 6, 2022**

**MINUTES**

**1. CALL TO ORDER / AFFIRMATION OF QUORUM**

Board Chairman Wilson called the Joint Governing Board Workshop to order on Tuesday, December 6, 2022, at 11:48 a.m. The meeting was held in person and virtually.

Members Present: Arizona Fire & Medical Authority Board Chairman David Wilson, Board Clerk John Crawford, Board Members Richard Bookie, Karen Gueltzow, and Tony Sambol; South County Fire & Medical District Board Member Bill Becker; and North County Fire & Medical District Board Members James Young and Russell Smith

Members Absent: South County Fire & Medical District Board Chairman Diane Price and Board Member Jack Arend

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Board Chairman Wilson led the Pledge of Allegiance.

**3. CALL TO THE PUBLIC**

There was no response to Call to the Public.

**4. REGULAR BUSINESS**

A. Discussion Relating to the Draft Intergovernmental Agreement for the Establishment of a Joint Powers Authority with Buckeye Valley Fire District.

Legal & Intergovernmental Affairs Director Lee Miller presented the draft Intergovernmental Agreement and the draft Transition Plan to the Governing Boards and noted that upon approval of these two documents Buckeye Valley Fire District will legally be a partner agency of AFMA, and therefore will immediately begin to operate under AFMA policies as they relate to the hiring of personnel and purchasing policies. Director Miller noted that the Buckeye Valley Fire District will continue to operate under its currently adopted Fiscal Year 2022/23 budget as will AFMA. However, Staff will begin to work to combine budgets for the next fiscal year.

*South County Fire & Medical District Board Chairman Diane Price arrived at 12:01 p.m.*

Director Miller noted that as the documents are written, the Assistant Chief and Senior Staff across the two organizations have until March 1, 2023 to present their organizational and operational plans to the Fire Chief for final review and approval. Any transition issues not resolved by that date, are under the purview of the Fire Chief for final decision.

Director Miller clarified that once this final agreement is approved, a list of all Buckeye Valley Fire District assets will be attached. These assets will need to be transferred into AFMA's name by July 2023, so that all can be insured under AFMA policies. Should Buckeye Valley Fire District ever leave the partnership, these assets will be transferred back to the District minus any improvements and investments made during that time.

In response to an inquiry, Director Miller noted that all current debt (bond debt) stays with the original entity (in this case Buckeye Valley Fire District), no other residents will be responsible for repaying that debt. Any future debt will be in the name of AFMA and approved by the AFMA Governing Board.

Discussion ensued relating to the makeup of the AFMA Governing Board, and how the Chairperson is to be selected. Governing Board Members noted a need to revisit the Governing Board Bylaws for incorporation of the additional partner agency, increasing the number of Advisory Committees and encouraging additional Board Member participation.

5. **ADJOURNMENT**

The meeting adjourned at 1:03 p.m.

  
John Crawford (Jan 25, 2023 16:34 MST)

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John Crawford, Board Clerk

# December 6 2022 Joint Governing Boards Meeting Minutes

Final Audit Report

2023-01-25

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