



# ARIZONA FIRE & MEDICAL AUTHORITY BUDGET AND FINANCE COMMITTEE MEETING MINUTES

Tuesday, February 15, 2022

## MINUTES

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Committee Chairman Bookie called the meeting to order on Tuesday, February 15, 2022, at 2:03 p.m. at the **Arizona Fire & Medical Authority Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona 85375**. The meeting was held virtually and in person.

Members Present: Chairman Richard Bookie, Vice Chairman Diane Price and Committee Member James Young

Members Absent: None

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Chris DeChant, Deputy Chief Kane Nixon, Division Chief Brad Puckett, Captain Scott Dial, Finance Director Rebecca Chitwood, Management Analyst Deborah Musselman, Administrative Director Dawn Miller

Legal Counsel: None

Public Comment: None

Media Present: None

Guests Present: North County Fire & Medical District Board Members David Wilson; South County Fire & Medical District Board Members Bill Becker and Karen Gueltzow; Captain Johnny Padilla

### 2. REGULAR BUSINESS

A. Approve Budget and Finance Committee Meeting Minutes of January 18, 2022.

**Committee Member Young moved that the Budget and Finance Committee Meeting Minutes of January 18, 2022, be approved. Committee Vice Chairman Price seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Price, Young  
NAYS: None

B. Review South County Fire & Medical District, North County Fire & Medical District, and Arizona Fire & Medical Authority Financial Reports for January 2022.

Rebecca Chitwood, Finance Director presented the January 2022 financial reports for the South County Fire & Medical District, the North County Fire & Medical District and the Arizona Fire & Medical Authority and answered any questions from Board Members.

**Committee Vice Chairman Price moved that the Budget and Finance Committee recommend that the South County Fire & Medical District Governing Board, the North County Fire & Medical District Governing Board and the Arizona Fire & Medical Authority Governing Board approve the Financial Reports for January 2022. Committee Member Young seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Price, Young  
NAYS: None

C. Review Fiscal Year 2022/23 Budget Development Schedule.

Finance Director Rebecca Chitwood presented updates regarding the Fiscal Year 2022/23 budget development schedule. All Board Member questions were answered.

D. Discussion and Possible Action Regarding Capital Improvement Plan (CIP) Expenditure – Type 1 and Type 3 Pumpers.

Division Chief Brad Puckett indicated this is a request for the Budget & Finance Committee to recommend approval of the use of Capital Improvement Plan (CIP) funds for the purchase of two Type 1 and one Type 3 Fire Pumpers. The Capital Improvement Plan outlines the criterion used to evaluate front line suppression apparatus for replacement including years of service greater than ten years or mileage in excess of 125,000 miles. Currently three apparatus are scheduled to be removed from front line service status to be placed into the reserve fleet. These include engine 341 (Year 2012), a Type 3 apparatus, engine 103 (Year 2010) and engine 231 (Year 2010) both Type 1 apparatus. Each apparatus is at the end of its lifetime as a front-line suppression apparatus but may continue to serve the Authority in a reserve capacity. All Board Member questions were answered.

**Committee Member Young moved that the Budget and Finance Committee recommend the Arizona Fire & Medical Authority Governing Board approve the use of CIP funds in an amount not to amount not to exceed \$2,600,000 for the purchase of two Rosenbauer Type 1 pumpers and one KME Type 3 pumper. Committee Vice Chairman Price seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Price, Young  
NAYS: None

E. Receive Update on the Fire District Safety Act – Ballot Initiative (HCR2004).

Assistant Chief Dalton and Captain Scott Dial provided an update on the Fire District Safety Act. Assistant Chief Dalton stated that the initiative did not get a hearing, as HCR 2004 was pulled from the agenda. Captain Scott Dial indicated that the PFFA and Labor groups are still actively working on obtaining signatures for the ballot initiative. All Board Member questions were answered.

F. Review Update on Existing and Planned Grant Applications

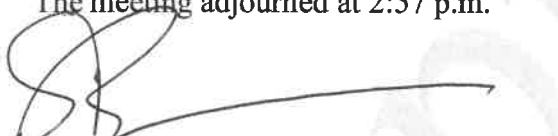
Management Analyst Deborah Musselman provided an update to the Governing Board on the existing and planned grant applications. All questions from Board Members were answered.

3. **SUGGESTED ITEMS FOR FUTURE BUDGET & FINANCE COMMITTEE AGENDAS**

Future agenda items were reviewed.

4. **ADJOURNMENT**

The meeting adjourned at 2:57 p.m.

  
Richard Bookie, Committee Chairman