



# NORTH COUNTY FIRE & MEDICAL DISTRICT GOVERNING BOARD REGULAR MEETING MINUTES

Tuesday, June 28, 2022

## MINUTES

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Board Clerk Young called the meeting to order on Tuesday, June 28, 2022, at 10:35 a.m. The meeting was held in person, via video conference, and telephonically due to social distancing requirements relating to the COVID-19 pandemic.

Members Present: Board Chairman David Wilson, Board Clerk James Young, Board Members Richard Bookie and Tony Sambol

Members Absent: Board Member Russell Smith

Staff Present: Fire Chief Mark Burdick, Senior Advisor Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Chris DeChant, Assistant Fire Marshal Tom O'Donohue, Deputy Chief Kane Nixon, Division Chief Brad Puckett, Captain Johnny Padilla, Human Resources Director Shauna Fisher, Finance Director Rebecca Chitwood, Management Analyst Deborah Musselman, Captain Ian Dunbar

Legal Counsel: Legal & Intergovernmental Affairs Director Lee Miller

Media Present: None

Guests Present: South County Fire & Medical District Board Chairman Price, Board Clerk Karen Gueltzow, Board Member John Crawford, Board Member Bill Becker; Captain Johnny Padilla; Fire Corps Volunteer Michael McNee, Firefighter, Engineer Leslie Pechacek, Engineer Jared Randall, Captain Justin Roggeman, H.R. Specialist Yvonne Lopez, H.R. Generalist Andrea Vasquez

### 2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

The Pledge of Allegiance was performed at the Joint Governing Boards Meeting held prior to this meeting on June 28, 2022.

**3. CALL TO THE PUBLIC**

There was no response to the Call to the Public.

**4. FINANCIAL SUMMARIES AND AUDIT REPORTS**

A. North County Fire & Medical District Financial Reports for May 2022

Rebecca Chitwood, Finance Director presented the North County Fire & Medical District Financial Reports for May 2022 and answered any questions from Board Members.

**5. PUBLIC HEARING**

A. Hold a public hearing relating to the adoption of Resolution No. NC22-0628-1 of the North County Fire & Medical District adopting the Fiscal Year 2022-23 Budget & Operational Plan.

Assistant Chief Mary Dalton gave a visual presentation and verbal review of the North County Fire & Medical District’s Fiscal Year 2022-23 Budget & Operational Plan. Assistant Chief Dalton noted the challenges of inflation, competitive wages, and administrative workload while continuing to maintain excellent service delivery and fiscal stability moving forward in an uncertain economy. Assistant Chief Dalton answered all questions from Board Members.

Board Clerk Young opened the public hearing. There were no public comments received. Board Clerk Young closed the public hearing.

**Board Chairman Wilson moved that the North County Fire & Medical District adopt Resolution No. NC22-0628-1 adopting the Fiscal Year 2022-23 Budget & Operational Plan. Board Member Sambol seconded the motion.**

Vote Conducted: **MOTION CARRIED.**

AYES: Bookie, Sambol, Wilson, Young

NAYS: None

ABSENT: Smith

**6. CONSENT AGENDA**

A. Approve Monthly Financial Reports for May 2022.

B. Approve Transfer of Revenues from North County Fire & Medical District to Arizona Fire & Medical Authority (AFMA) in accordance with the AFMA Joint Power Authority Intergovernmental Agreement.

C. Approve Joint Governing Board Budget Workshop Meeting Minutes – May 17, 2022.

D. Approve Governing Board Meeting Minutes – May 24, 2022.

**Board Member Sambol moved that the North County Fire & Medical District Governing Board approve all items on the Consent agenda. Board Member Bookie seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Sambol, Wilson, Young  
NAYS: None  
ABSENT: Smith

**7. REGULAR BUSINESS**

- A. Correspondence Review – Correspondence received or sent by the North County Fire & Medical District which would be of interest to the Governing Board will be reviewed by the Board Clerk.

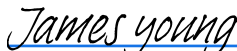
No correspondence was received for May 2022.

**8. SUGGESTED ITEMS FOR FUTURE GOVERNING BOARD MEETING AGENDAS**

Future agenda items were reviewed.

**9. ADJOURNMENT**

The meeting adjourned at 10:41 a.m.

  
James young (Aug 30, 2022 19:46 PDT)  
James Young, Board Clerk







# June 28 2022 Minutes NCFMD

Final Audit Report

2022-08-31

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