



**ARIZONA FIRE & MEDICAL AUTHORITY
BUDGET AND FINANCE COMMITTEE
MEETING MINUTES**

Tuesday, March 15, 2022

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Committee Chairman Bookie called the meeting to order on Tuesday, March 15, 2022, at 2:00 p.m. at the **Arizona Fire & Medical Authority Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona 85375**. The meeting was held virtually and in person.

Members Present: Chairman Richard Bookie, Vice Chairman Diane Price, and Committee Member James Young

Members Absent: None

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Chris DeChant, Deputy Chief Kane Nixon, Finance Director Rebecca Chitwood, Administrative Director Dawn Miller

Legal Counsel: None

Public Comment: None

Media Present: None

Guests Present: North County Fire & Medical District Board Member Tony Sambol; South County Fire & Medical District Board Member Karen Gueltzow; Captain Johnny Padilla

2. REGULAR BUSINESS

A. Approve Budget and Finance Committee Meeting Minutes of February 15, 2022.

Committee Vice Chairman Price moved that the Budget and Finance Committee Meeting Minutes of February 15, 2022, be approved. Committee Member Young seconded the motion.

Vote conducted. MOTION CARRIED.

AYES: Bookie, Price, Young
NAYS: None

B. Review South County Fire & Medical District, North County Fire & Medical District, and Arizona Fire & Medical Authority Financial Reports for February 2022.

Rebecca Chitwood, Finance Director presented the February 2022 financial reports for the South County Fire & Medical District, the North County Fire & Medical District and the Arizona Fire & Medical Authority and answered any questions from Board Members.

Committee Member Young moved that the Budget and Finance Committee recommend that the South County Fire & Medical District Governing Board, the North County Fire & Medical District Governing Board, and the Arizona Fire & Medical Authority Governing Board approve the Financial Reports for February 2022. Committee Vice Chairman Price seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Price, Young
NAYS: None

C. Review Fiscal Year 2022/23 Budget Development Schedule.

Finance Director Rebecca Chitwood presented updates regarding the Fiscal Year 2022/23 budget development schedule. All Board Member questions were answered.

D. Discussion and Possible Action Regarding Capital Improvement Plan (CIP) Expenditure – Security Camera System Upgrades.

Deputy Chief Nixon indicated this is a request for the Budget & Finance Committee to recommend approval of the use of Capital Improvement Plan (CIP) funds for the upgrade of the Authority facility security camera system. Currently the Authority has two separate security camera monitoring systems in place and has aged cameras at some locations limiting the security. Also, at fire station 102 there is no security camera system in place. As partner agencies have come into the Authority and as fire stations have been renovated, security camera systems have been modified. This has created the current situation of two separate monitoring systems and a void in the system at one facility. It is now necessary to bring all facilities under one monitoring system with modern technology to improve security at all facilities. All Board Member questions were answered.

Committee Vice Chairman Price moved that the Budget and Finance Committee recommend the Arizona Fire & Medical Authority Governing Board approve the use of CIP funds in an amount not to exceed \$38,500 for the upgrade of the Authority facility security camera system. Committee Member Young seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Price, Young
NAYS: None

E. Receive Update on the Fire District Safety Act.

Assistant Chief Dalton provided an update on the Fire District Safety Act. Assistant Chief Dalton stated that the initiative will receive a committee hearing on Monday March 21, 2022. The PFFA and Labor groups are still actively working on obtaining signatures for the ballot initiative. All Board Member questions were answered.

F. Review Update on Existing and Planned Grant Applications

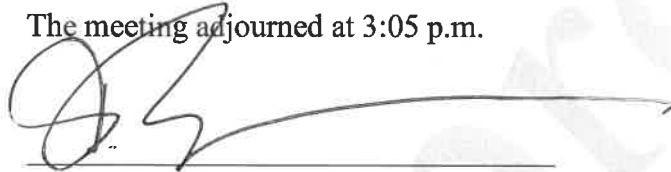
Administrative Director Miller provided an update to the Governing Board on the existing and planned grant applications. All questions from Board Members were answered.

3. **SUGGESTED ITEMS FOR FUTURE BUDGET & FINANCE COMMITTEE AGENDAS**

Future agenda items were reviewed.

4. **ADJOURNMENT**

The meeting adjourned at 3:05 p.m.



Richard Bookie, Committee Chairman