



ARIZONA FIRE & MEDICAL AUTHORITY GOVERNING BOARD REGULAR MEETING MINUTES

Tuesday, March 22, 2022

MINUTES

1. **CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Board Chairman Wilson called the meeting to order on Tuesday, March 22, 2022, at 10:36 a.m. The meeting was held in person, by video conference, and telephonically due to social distancing requirements relating to the COVID-19 pandemic.

Members Present: Board Chairman David Wilson, Board Members Richard Bookie, Karen Gueltzow and Tony Sambol

Members Absent: Board Clerk John Crawford

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Chris DeChant, Deputy Chief/Fire Marshal Eric Kriwer, Deputy Chief Kane Nixon, Emergency Manager Kim Campbell, Captain Johnny Padilla, Captain Scott Dial, Human Resources Director Shauna Fisher, Finance Director Rebecca Chitwood, Management Analyst Deborah Musselman, and Administrative Director Dawn Miller

Legal Counsel: Legal & Intergovernmental Affairs Director Lee Miller

Media Present: None

Guests Present: North County Fire & Medical District Board Members Russell Smith and James Young; South County Fire & Medical District Board Members Diane Price, Karen Gueltzow, and Bill Becker

2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Board Chairman Wilson led the Pledge of Allegiance.

3. **CALL TO THE PUBLIC**

There was no response to the Call to the Public.

4. **FINANCIAL SUMMARIES**

- A. Arizona Fire & Medical Authority Financial Reports for February 2022.

Rebecca Chitwood, Finance Director presented the Arizona Fire & Medical Authority Financial Reports for February 2022 and answered any questions from Board Members.

5. **CONSENT AGENDA**

- A. Approve Monthly Financial Report- February 2022.
- B. Approve Regular Board Meeting Minutes - February 22, 2022.
- C. Approve Executive Session Minutes – February 22, 2022.
- D. Accept the South County Fire & Medical District’s Property Annexations Approved at Their Governing Board Meeting on March 22, 2022.

Board Member Bookie moved that the Arizona Fire & Medical Authority Governing Board approve all items on the Consent agenda. Board Member Gueltzow seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Gueltzow, Sambol, Wilson
NAYS: None

6. **CURRENT EVENTS SUMMARIES AND REPORTS**

- A. Emergency Operations Division (Including Operations/Deployment and Emergency Medical Services/Training) – Current Event Summary for February 2022.

Chris DeChant, Assistant Chief presented the Operations Division Monthly Report for February 2022 in detail at the SCFMD and NCFMD Board meetings. No further elaboration was requested from the Board.

Assistant Chief DeChant noted that the Operations Division continues to see a slight increase in overall call volume. All Board Member questions were answered.

- B. Community Risk Management Division – Current Event Summary for February 2022.

Eric Kriwer, Deputy Chief/Fire Marshal presented the Community Risk Management Division Monthly Report for February 2022 in detail at the SCFMD and NCFMD Board meetings. No further elaboration was requested from the Board.

Deputy Chief/Fire Marshal Kriwer noted that there had been one fire incident within the Authority. Deputy Chief/Fire Marshal Kriwer also reviewed the development updates. All Board Member questions were answered.

- C. Business Division (including Planning/Tech Services/Emergency Management/Support

Services, Financial Services, Administration, and Human Resources) – Current Event Summary for February 2022.

Mary Dalton, Assistant Chief – Business Division presented the Business Services Division Monthly Report for February 2022 in detail at the SCFMD and NCFMD Board meetings. No further elaboration was requested from the Board.

Assistant Chief Dalton reported that there were four recent promotions within the Authority. Assistant Chief Dalton also gave an update on the Fire District Safety Act and other legislative activities. All Board Member questions were answered.

D. Arizona Fire & Medical Authority Chapter of the United Sun Cities Firefighters Association – International Association of Firefighters Local 3573 Updates.

Captain Johnny Padilla, Local 3573 representative reviewed the updates for this month and noted various AFMA Charities upcoming activities. Captain Padilla reported that Matt Licardi is the new president for AFMA Charities. Captain Scott Dial reported that the PFFA and Labor continue to attend events to gather signatures for the Fire District Safety Act petitions.

E. Correspondence received or sent by the Arizona Fire & Medical Authority which would be of interest to the Governing Board will be reviewed by the Board Clerk.

There was no correspondence for this month.

7. **REGULAR BUSINESS**

A. Discussion and Possible Action Relating to Adoption of Proclamation Declaring the week of April 17-23, 2022, as National Volunteer Week.

Deputy Chief/Fire Marshal Kriwer read the National Volunteer Week Proclamation. All Board Member questions were answered.

Board Member Sambol moved that the Arizona Fire & Medical Authority Governing Board adopt a proclamation declaring the week of April 17-23, 2022, as National Volunteer Week throughout the Authority. Board Member Gueltzow seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Gueltzow, Sambol, Wilson
NAYS: None

B. Discussion and Possible Action Regarding Capital Improvement Plan (CIP) Expenditure-Security Camera System Upgrade.

Deputy Chief Nixon indicated this is a request for approval of the use of Capital Improvement Plan (CIP) funds for the upgrade of the Authority facility security camera

system. Currently the Authority has two separate security camera monitoring systems in place and has aged cameras at some locations limiting the security. Also, at fire station 102 there is no security camera system in place. As partner agencies have come into the Authority and as fire stations have been renovated, security camera systems have been modified. This has created the current situation of two separate monitoring systems and a void in the system at one facility. It is now necessary to bring all facilities under one monitoring system with modern technology to improve security at all facilities.

The Budget & Finance Committee recommended approval of this item on March 15, 2022. All Board Member questions were answered.

Board Member Bookie moved that the Arizona Fire & Medical Authority Governing Board approve the use of CIP funds in an amount not to exceed \$38,500 for the upgrade of the Authority facility security camera system. Board Member Gueltzow seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Gueltzow, Sambol, Wilson
NAYS: None

C. Updates Related to Employee COVID-19 Protocols, Policies, Vaccinations, Incentives, and Expenses.

Emergency Manager Campbell gave an update on employee COVID-19 protocols, policies, vaccinations, incentives, and expenses. Emergency Manager Campbell also gave an update on the vaccination incentive program. All Board Member questions were answered.

8. **POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION**

Executive Session for Legal Advice.

Board Member Gueltzow moved that the Arizona Fire & Medical Authority Governing Board convene into Executive Session. Board Member Bookie seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Gueltzow, Sambol, Wilson
NAYS: None

The Governing Board adjourned to convene into Executive Session at 11:25 a.m.

A. Legal Advice Related to Feasibility Study with the Buckeye Valley Fire District.

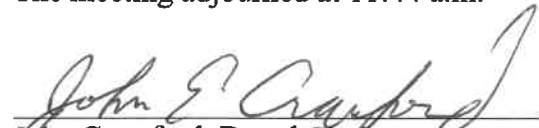
The Governing Board reconvened the regular Arizona Fire & Medical Authority Meeting at 11:42 a.m. Board Member Bookie left the meeting at 11:42 a.m.

9. **SUGGESTED ITEMS FOR FUTURE BOARD MEETING AGENDAS**

Future agenda items were reviewed.

10. **ADJOURNMENT**

The meeting adjourned at 11:44 a.m.



John Crawford, Board Clerk

APPROVED