



# NORTH COUNTY FIRE & MEDICAL DISTRICT GOVERNING BOARD SPECIAL MEETING MINUTES

Tuesday, May 24, 2022

## MINUTES

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Board Chairman Wilson called the meeting to order on Tuesday, May 24, 2022, at 9:22 a.m. The meeting was held in person, via video conference and telephonically due to social distancing requirements relating to the COVID-19 pandemic.

Members Present: Board Chairman David Wilson, Board Clerk James Young, Board Members Richard Bookie, Tony Sambol, and Russell Smith

Members Absent: None

Staff Present: Fire Chief Mark Burdick, Senior Advisor Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Chris DeChant, Assistant Fire Marshal Tom O'Donohue, Deputy Chief Kane Nixon, Division Chief Brad Puckett, Human Resources Director Shauna Fisher, Finance Director Rebecca Chitwood, Management Analyst Deborah Musselman, Administrative Director Dawn Miller

Legal Counsel: Legal & Intergovernmental Affairs Director Lee Miller

Guests Present: South County Fire & Medical District Board Members Bill Becker, John Crawford, Karen Gueltzow, and Diane Price

Media Present: None

Public Comment: None

### 2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

Chairman Wilson led the Pledge of Allegiance.

### 3. CALL TO THE PUBLIC

There was no response to the Call to the Public.

### 4. FINANCIAL SUMMARIES AND AUDIT REPORTS

A. North County Fire & Medical District Financial Reports for March and April 2022

Rebecca Chitwood, Finance Director presented the North County Fire & Medical District Financial Reports for March and April 2022 and answered any questions from Board Members.

5. CONSENT AGENDA

A. Approve Monthly Financial Reports for March and April 2022.

B. Approve Transfer of Revenues from North County Fire & Medical District to Arizona Fire & Medical Authority (AFMA) in accordance with the AFMA Joint Power Authority Intergovernmental Agreement.

C. Approve Governing Board Meeting Minutes – March 22, 2022.

**Board Clerk Young moved that the North County Fire & Medical District Governing Board approve all items on the Consent agenda. Board Member Smith seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Sambol, Smith, Wilson, Young  
NAYS: None

6. REGULAR BUSINESS

A. Discussion and Possible Action Relating to Adoption of Resolution No. NC22-0524-1 for the Purposes of Call of Election

Administrative Director Miller reviewed the call of election. There are currently two vacancies that will occur at the upcoming general election on November 8, 2022. All Board Member questions were answered

**Board Member Sambol moved that the North County Fire & Medical District Governing Board adopt Resolution No. NC22-0524-1, Call of Election, for the 2022 North County Fire & Medical District Governing Board Election being held on November 8, 2022. Board Member Smith seconded the motion**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Sambol, Smith, Wilson, Young  
NAYS: None

B. Discussion and Possible Action Relating to Approval of the AFMA 2018-2022 Updated Strategic Plan

Assistant Chief Dalton and Deputy Chief Nixon reviewed the AFMA 2018-2022 updated strategic plan. This item was reviewed in depth at the Joint Boards Budget Workshop on May 17, 2022. All Board Member questions were answered.

**Board Member Bookie moved that the North County Fire & Medical District Governing Board approve the AFMA 2018-2022 Updated Strategic Plan. Board Clerk Young seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Sambol, Smith, Wilson, Young  
NAYS: None

C. Discussion and Possible Action Relating to Approval of the AFMA Fiscal Year 2022-23 Capital Improvement Plan

Assistant Chief Mary Dalton and Finance Director Chitwood presented the AFMA Fiscal Year 2022-23 Capital Improvement Plan. This item was reviewed in depth at the Joint Boards Budget Workshop on May 17, 2022. All Board Member questions were answered.

**Board Clerk Young moved that the North County Fire & Medical District Governing Board approve the AFMA Fiscal Year 2022-23 Capital Improvement Plan. Board Member Smith seconded the motion**

Vote conducted. **MOTION CARRIED.**

AYES: Sambol, Smith, Wilson, Young  
NAYS: Bookie

D. Discussion and Possible Action Relating to Approval of the NCFMD Fiscal Year (FY) 2022-23 Tentative Budget & Operational Plan

Assistant Chief Dalton presented the NCFMD Fiscal Year 2022-23 Tentative Budget & Operational Plan. The plan did include a \$0.05 tax increase which would assist in managing inflationary costs. This item was reviewed in depth at the Joint Boards Budget Workshop on May 17, 2022. All Board Member questions were answered.

**Board Clerk Young moved that the North County Fire & Medical District Governing Board approve the NCFMD Fiscal Year 2022-23 Tentative Budget & Operational Plan and authorize posting to begin May 25, 2022, through June 13, 2022. Board Member Sambol seconded the motion.**

Vote conducted. **MOTION CARRIED.**

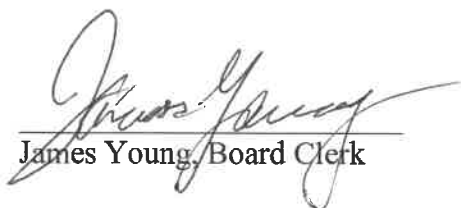
AYES: Sambol, Smith, Wilson, Young  
NAYS: Bookie

7. **SUGGESTED ITEMS FOR FUTURE GOVERNING BOARD MEETING AGENDAS**

Future agenda items were reviewed.

8. **ADJOURNMENT**

The meeting adjourned at 9:57 a.m.

  
James Young, Board Clerk

Approved